Texas Department of Motor Vehicles

HELPING TEXANS GO. HELPING TEXAS GROW.

# Registration and Title System

## Point of Sale System
## County Release Notes

## Release 9.6.0

**03/21/2020**

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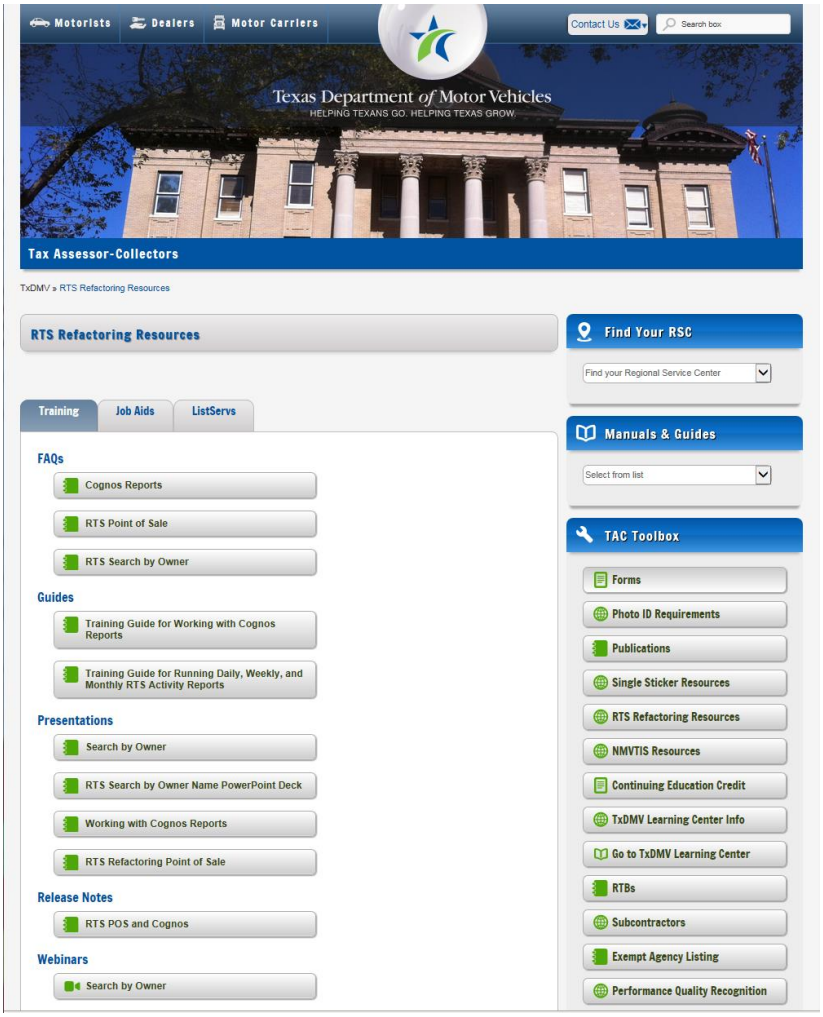
# About the Release

These Release Notes contain information about new features, enhancements, and reported issues resolved in this release of the Registration and Title System.

For more information about the RTS Release, refer to the **Online Help** and to the Release Notes on the **RTS Refactoring Resources page** of the TAC Hub (www.txdmv.gov/tax-assessor-collectors).




# RTS POS Overview

The refactored RTS POS is a web-based application designed to process vehicle registrations, titles, and temporary permits for Texas motorists through a series of web pages. The RTS POS application provides functions for cash accounting, funds allocations, and a full audit trail along with inventory control for license plates, windshield/plate stickers, and temporary permits.

The RTS POS application displays when you log in to the RTS workstation.

To display reference information about using the RTS POS, click in the upper right corner of the web browser to minimize the application and click the RTS Refactoring Help icon on your desktop.

The RTS Refactoring Resources page (on the TAC Hub) displays FAQ documents composed of questions submitted by the county tax offices, as well as materials presented during RTS POS webinars (including the training guides, slide decks for presentations, and other recorded webinar sessions). The original Release Notes are also available on this page.

Click the **Job Aids** tab to locate important quick references to help you log in and work with the RTS POS.

When logged into the RTS POS, you can get specific application level help by clicking the Help button on the page you are viewing or the entire user assistance web site by selecting **Help > User Guide** on the main page action bar.

**NOTE:** It is important to visit this Resources page frequently for updates and new materials**.**

# 1 Legislative Change in RTS POS 9.6.0

A report will be provided to the comptroller's office to include title transaction information for certain year model off-highway vehicles purchased out of state to support implementation of House Bill 1543. To provide the comptroller's office with the data elements needed, the motor vehicle sales tax and related fields on the Sales Tax TTL012 screen will be enabled.

| | |
|---|---|
| 21004 | **Previous**: There was no report for certain year model off-highway vehicles purchased out of state.<br><br>**Change**: RTS will generate a report for the comptroller's office on all title transactions involving certain year model off-highway vehicles purchased out of state. |

## 1.1 Capturing Sales Tax Information for Certain Year Model Off-Highway Vehicles Purchased Out of State

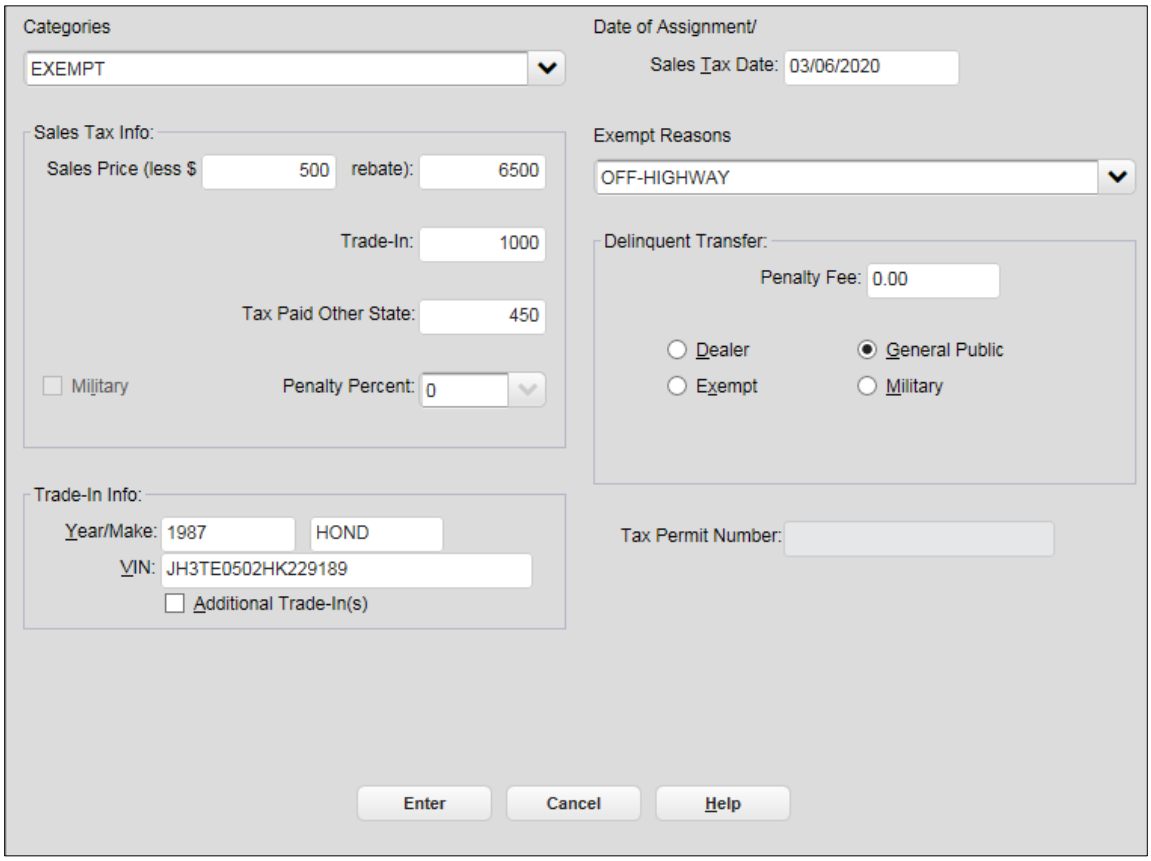
The motor vehicle sales tax and related fields will be enabled when the following applies to the vehicle record:

- Off-Highway Use checkbox is selected on the Title Types TTL002 screen,
- The model year is less than or equal to one year from the title application date, and
- The **Previous Owner** fields on the Owner Entry TTL007 screen indicate the owner is out of state.

Follow these steps to capture the motor vehicle sales tax information needed to produce the off-highway vehicle report for the comptroller's office:

1. In RTS, click **Customer** > **Title/Registration** > **Title Application** and complete a title application for an off-highway vehicle up until the Sales Tax TTL012 screen.
2. On the Sales Tax TTL012 screen, off-highway vehicles will continue to default to Exempt as the **Categories** selection and OFF-HIGHWAY as the **Exempt Reason**.
3. The **Sales Tax Date** field, **Sales Price** field, and other sales tax information will be enabled. Enter the vehicle's sales price and sales tax related information.

   Note: RTS will continue to not collect motor vehicle sales tax related fees for these vehicles.




**TTL012**

# 2 Enhancements in RTS POS 9.6.0

| | |
|---|---|
| 19006 | **Previous**: When changing the registration class from a vehicle registered for 24 months to a vehicle not eligible for 24 months of registration, RTS extended the registration period beyond 12 months.<br><br>**Change**: When changing registration class from a vehicle registered for 24 months to a vehicle not eligible for 24 months of registration, RTS does not extend the registration period beyond 12 months of registration. |
| 20981 | **Previous**: Online registration renewal processing was available 24 hours a day through the Internet Vehicle Title and Registration Service (IVTRS).<br><br>**Change**: Online registration renewal processing through IVTRS will not be available between 2:30 AM and 4:00 AM Central Time (CT) during daily maintenance. Customers attempting to renew during this time will receive a pop-up message stating, "This application for online renewals will be down for daily maintenance between 02:30 AM and 04:00 AM CT. We apologize for the inconvenience." |
| 21787 | **Previous**: The options to select Old Plate Custom Vehicle or Old Plate Street Rod were not available in RTS.<br><br>**Change**: The options to select an Old Plate Custom Vehicle or Old Plate Street Rod were added to the drop-down lists on the REG008 screen and the SPL001 screen in RTS. |

## 2.1 County Admin Manages Users' Access to the Cognos Fraud Reports

| | |
|---|---|
| 22588 | **Previous**: The county users did not have access to the Cognos Fraud Reports.<br><br>**Change**: The Cognos Fraud Reports are available for the county admin to manage the users' access to the reports in Cognos. |

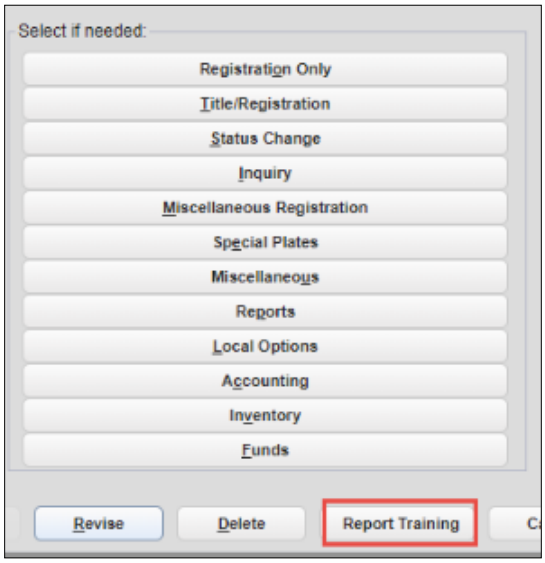
### 2.1.1 How to Grant Employee Access Rights to the Cognos Fraud Reports

1. Once the employee completes the training, the employee notifies the county admin that the training is complete.

2. To report training county admin will click **Local Options** > **Security** > **Employee Security**.

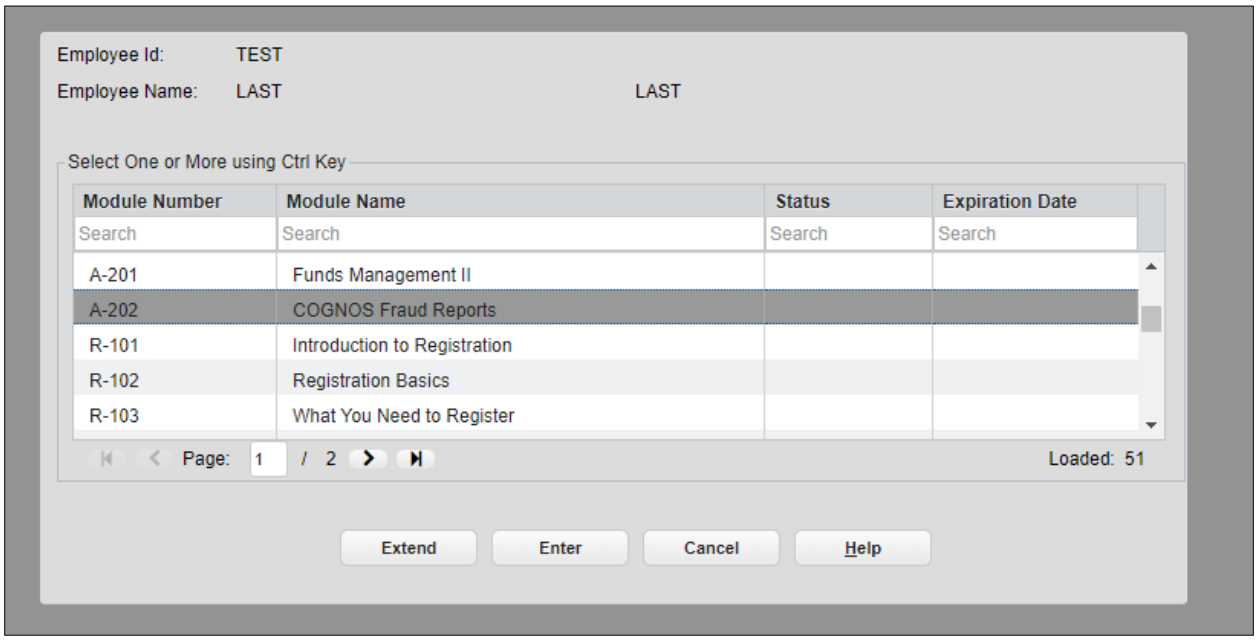
**RTS Main Screen**

3. County Admin will Click **Report Training**.



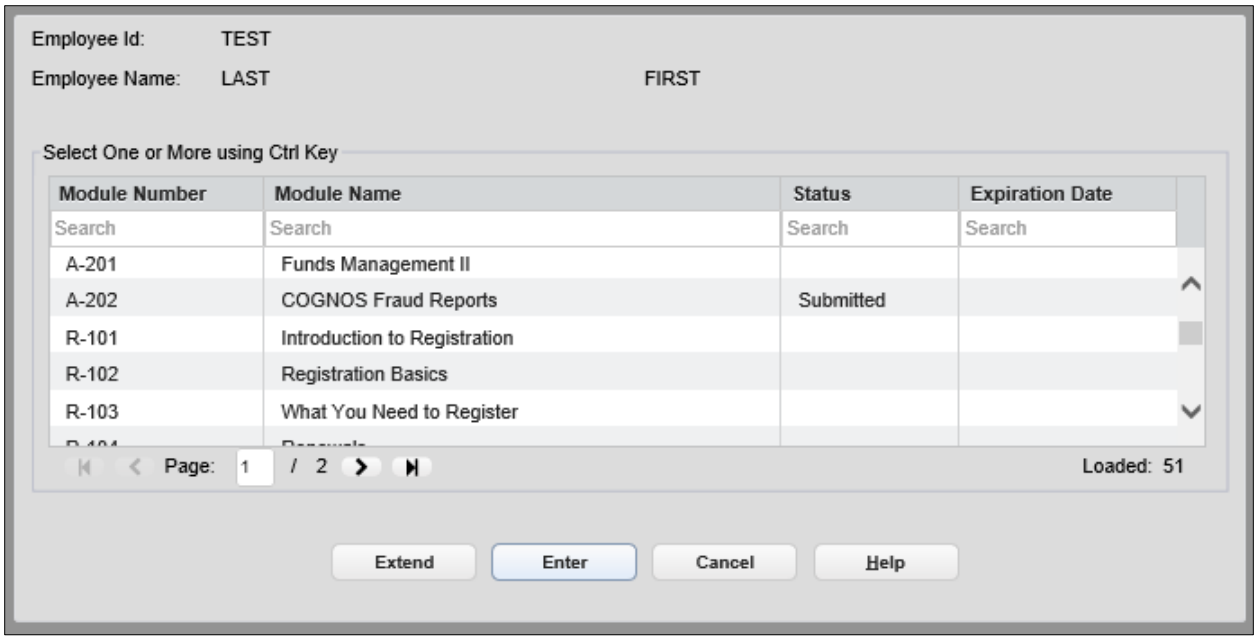

**SEC005**

4. County Admin will select the row and verify that the report training and training modules are selected.



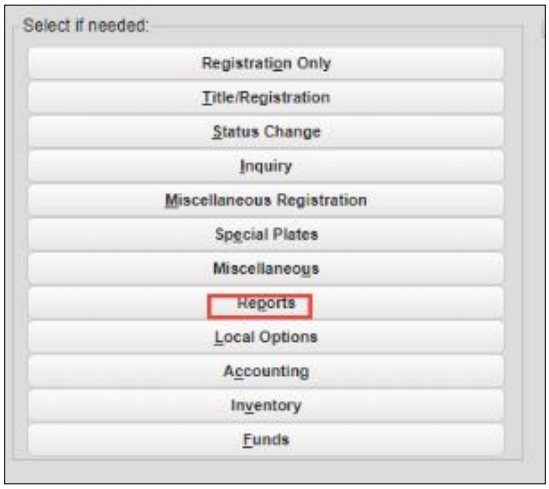

5. Click **Enter**.
6. Click **Yes**.

   RTS marks the module as submitted.




7. **Once Region verifies training, County Admin can assign permission.** To grant reporting to user who completed training:

**a.** Click **Reports**.

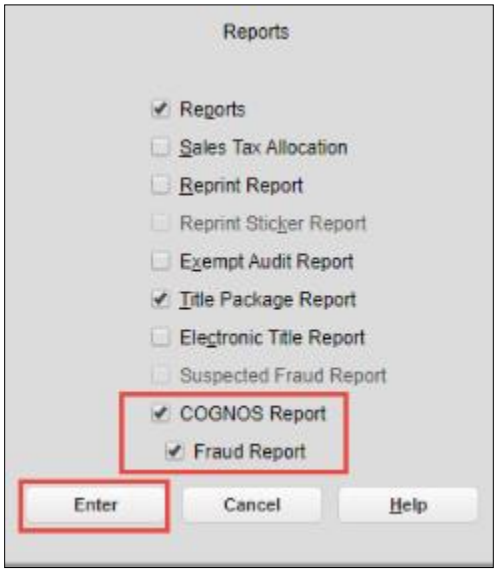



**SEC005**

**b.** Check **COGNOS Report**, if not already checked.

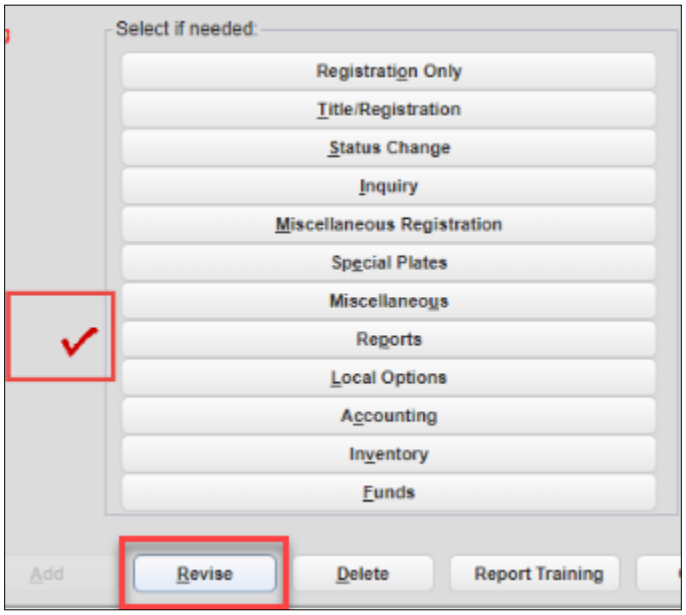
**c.** Check **Fraud Report**.

**d.** Click **Enter**.



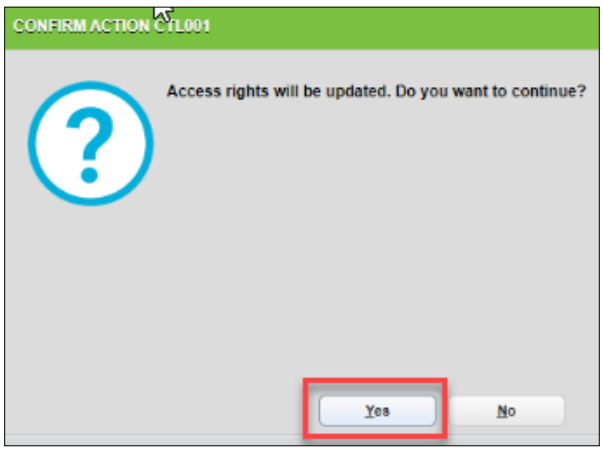

**Reports**

**e.** Click **Revise**.



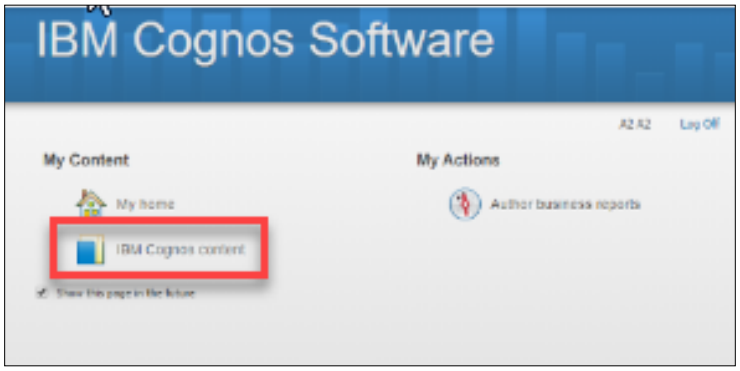

**SEC005**

f. Click **Yes**.



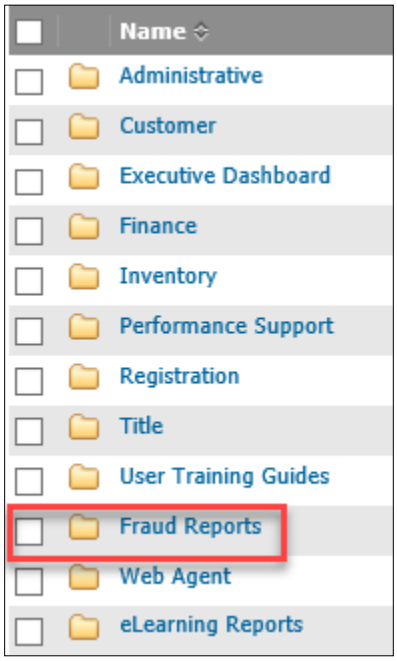

**Confirm Action CTL001**

8. Click **IBM Cognos Content Icon**.



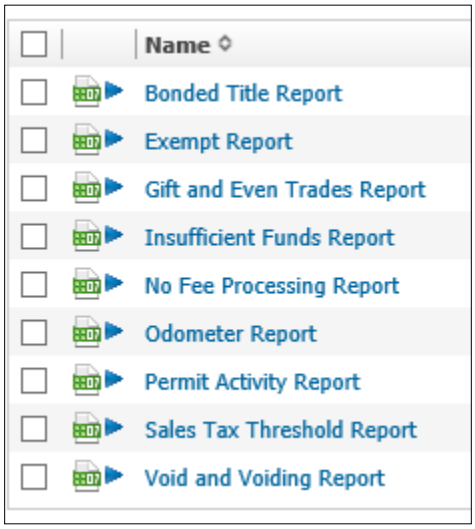

**IBM Cognos Software**

9. Click **Fraud Reports**.




**IBM Cognos Connection**

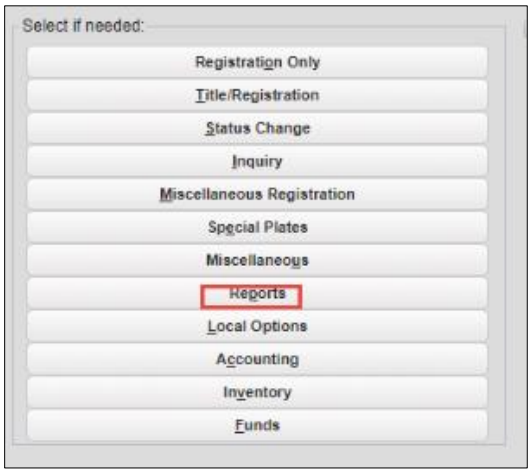
RTS then lists the available Fraud Reports.




**Fraud Reports List**

## 2.1.2 How to Remove Fraud Report Permission from a User

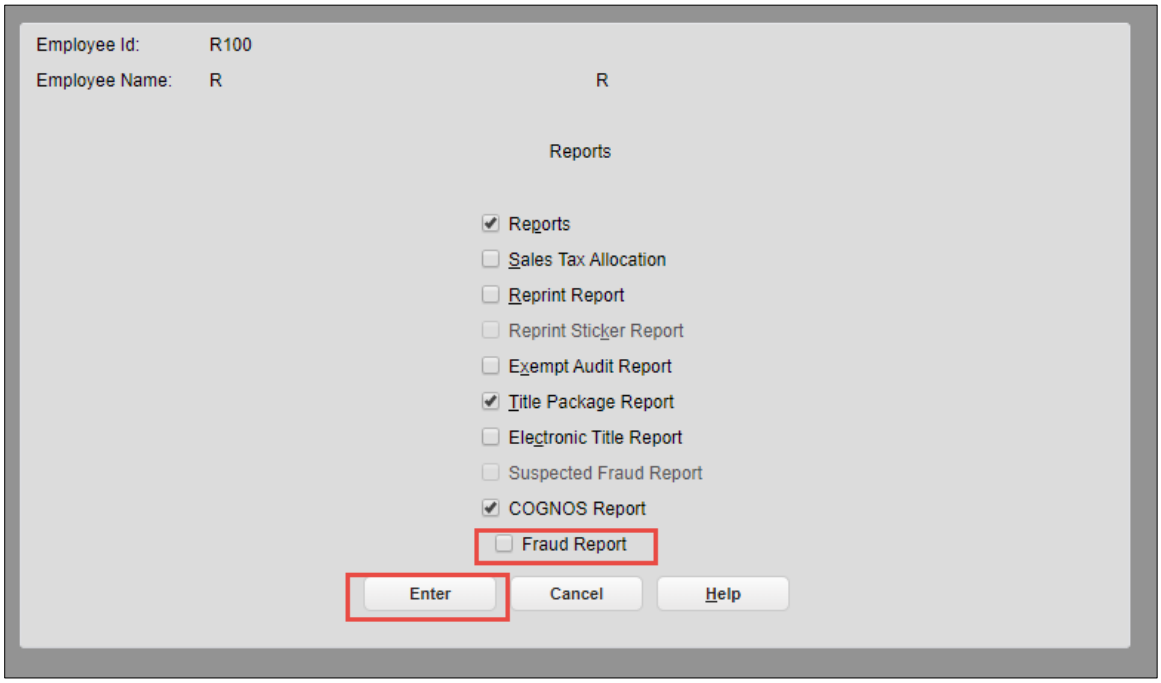
1. Click **Reports**.




**SEC005**

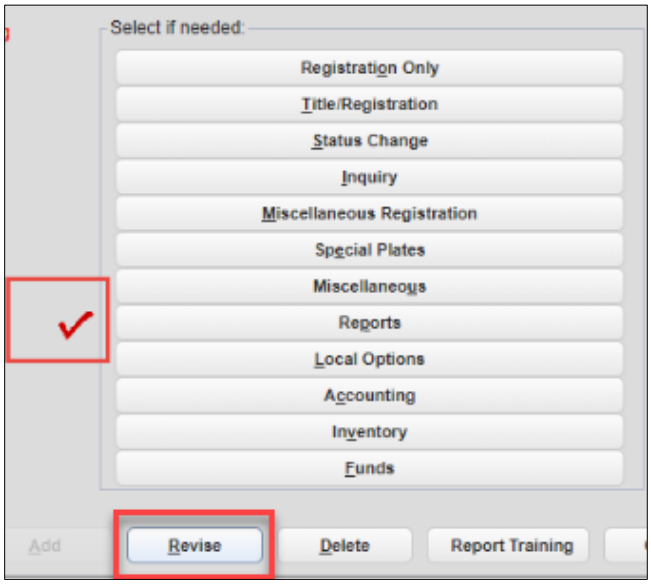
2. Uncheck **Fraud Report**.

3. Click **Enter**.



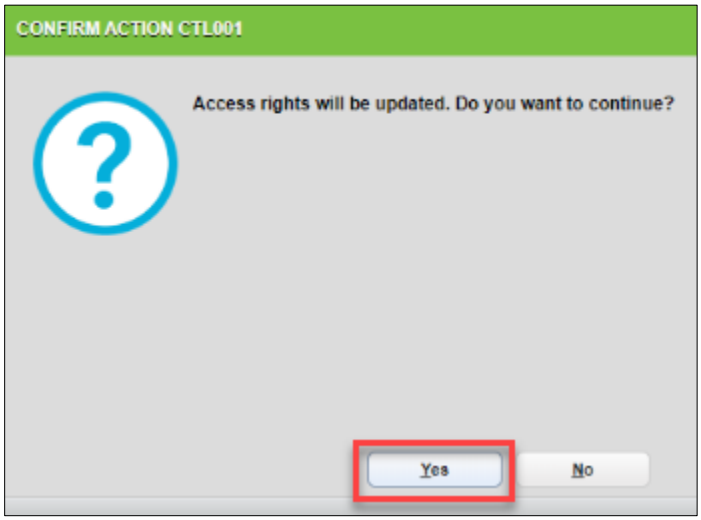

**Reports**

4. Click **Revise**.




**SEC005**

5. Click **Yes**.

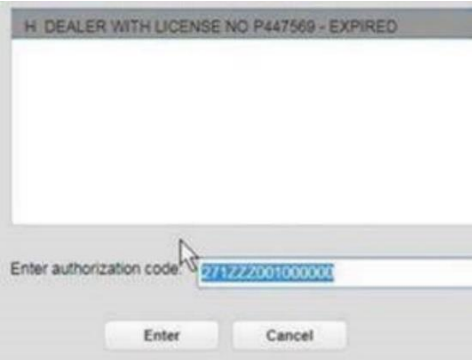
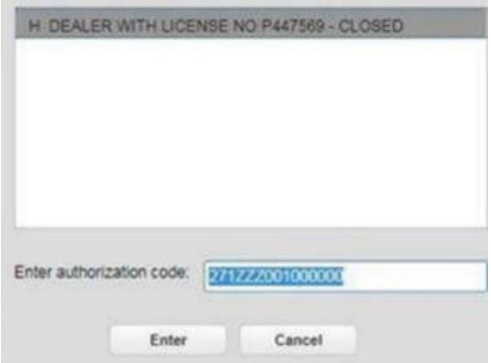
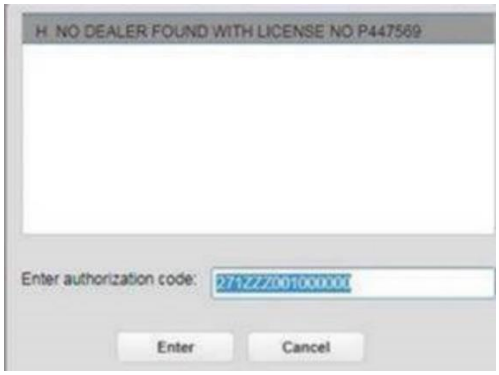



**Confirm Action CTL001**

RTS removes the user's access to the Cognos Fraud Reports.

# 3 Defects Fixed in RTS POS 9.6.0

| | |
|---|---|
| 19566 | **Previous**: When the **Categories** field on the Sales Tax TTL012 screen is changed from Sales/Use (or any other non-exempt value) to Exempt, the Charge Sales Tax Emission Fee checkbox is not available to select when applicable to the transaction.<br><br>**Change**: Switching between **Categories** of Sales/Use and Exempt will not prevent the Charge Sales Tax Emissions Fee checkbox from being presented when applicable to the transaction. |
| 23175 | **Previous**: The Barcode page is not printing for vehicles registered as Regular Exempt when the exempt indicator is selected on the Additional Information REG039 screen or the Title Additional Information TTL008 screen.<br><br>**Change**: The Barcode page now prints when the exempt indicator is selected on the Additional Information REG039 screen or the Title Additional Information TTL008 screen. |

| | |
|---|---|
| 23461 | **Previous**: RTS did not display a status for a dealer's license when validated as inactive during a title transaction.<br><br>**Change**: RTS displays a message indicating the status of a dealer's license when validated during a title transaction.<br><br>The three validation messages that can display for a dealer's license include:<br>• Dealer License Expired<br>• Dealer License Closed<br>• No Dealer Found with License Number<br><br>  <br><br>**DEALER LICENSE EXPIRED Message**<br><br>  <br><br>**DEALER LICENSE CLOSED Message**<br><br>  <br><br>**NO DEALER FOUND Message** |

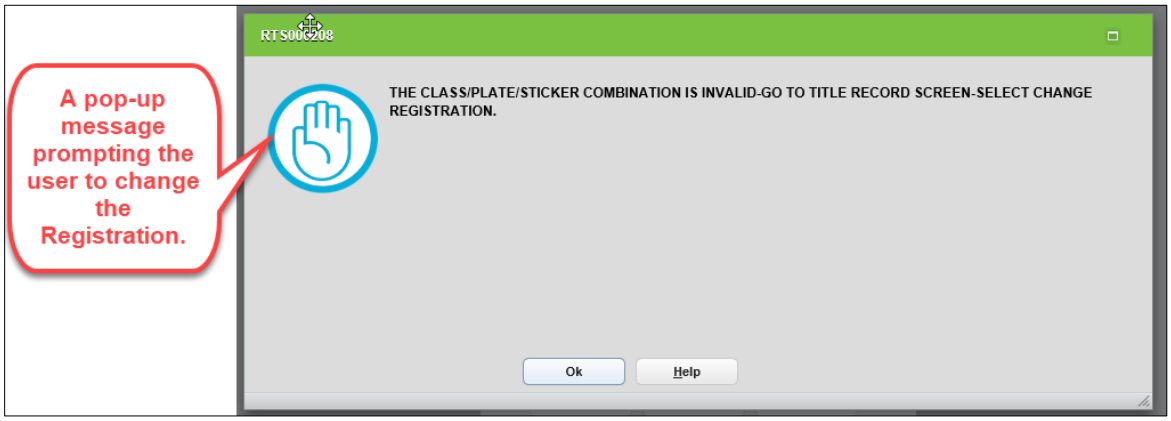
| | |
|---|---|
| 23602 | **Previous**: RTS displays a system error when a username contains a space and the county admin attempts to report training for the user.<br><br>**Change**: RTS will no longer display a system error for usernames with a space when reporting training. |

## 3.1 Corrected Title for Off-Highway Use Only Vehicles

| | |
|---|---|
| 23733 | **Previous**: Off-highway vehicles were designated under the MTRCYCLE vehicle class before the OFFHWY vehicle class was established with RTS Release 9.4. When a user processed a Corrected Title in RTS on an off-highway vehicle that was previously designated under the MTRCYCLE vehicle class, RTS would not allow the user to change the vehicle class to OFFHWY and allow a registration class to be selected.<br><br>**Change**: RTS users can change the vehicle class from MTRCYCLE to OFFHWY and select the appropriate registration class for the off-highway vehicle. |

Follow these steps to complete a corrected title for an off-highway vehicle with a previous vehicle class of MTRCYCLE:

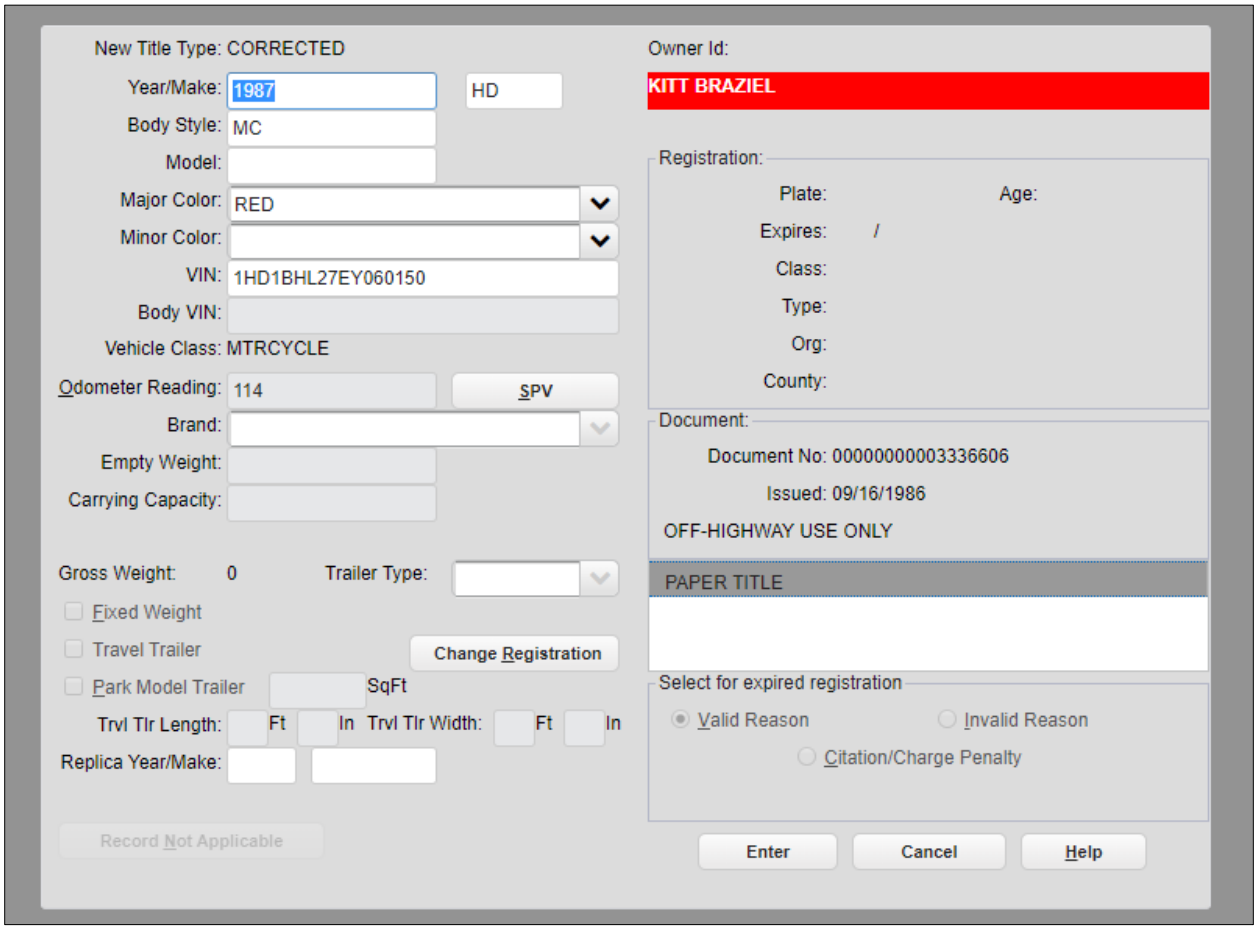
1. When the RTS000208 pop-up message displays, click **Ok**.




**RTS000208**

RTS displays the TTL003 screen.

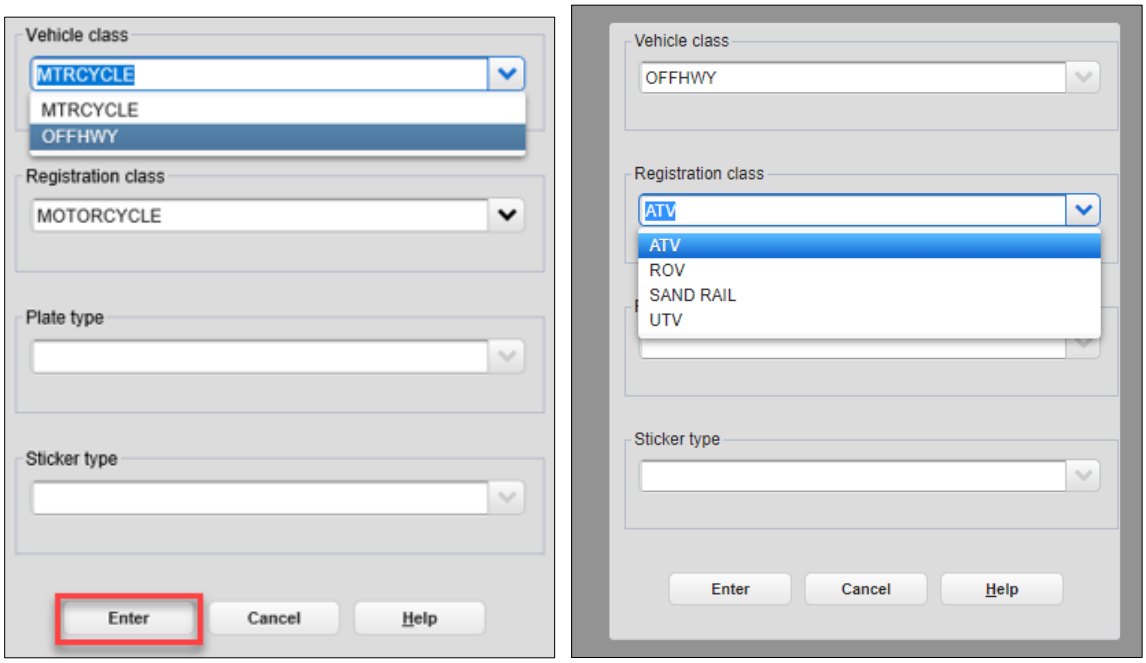
2. Click **Change Registration** to update the registration.




**TTL003**

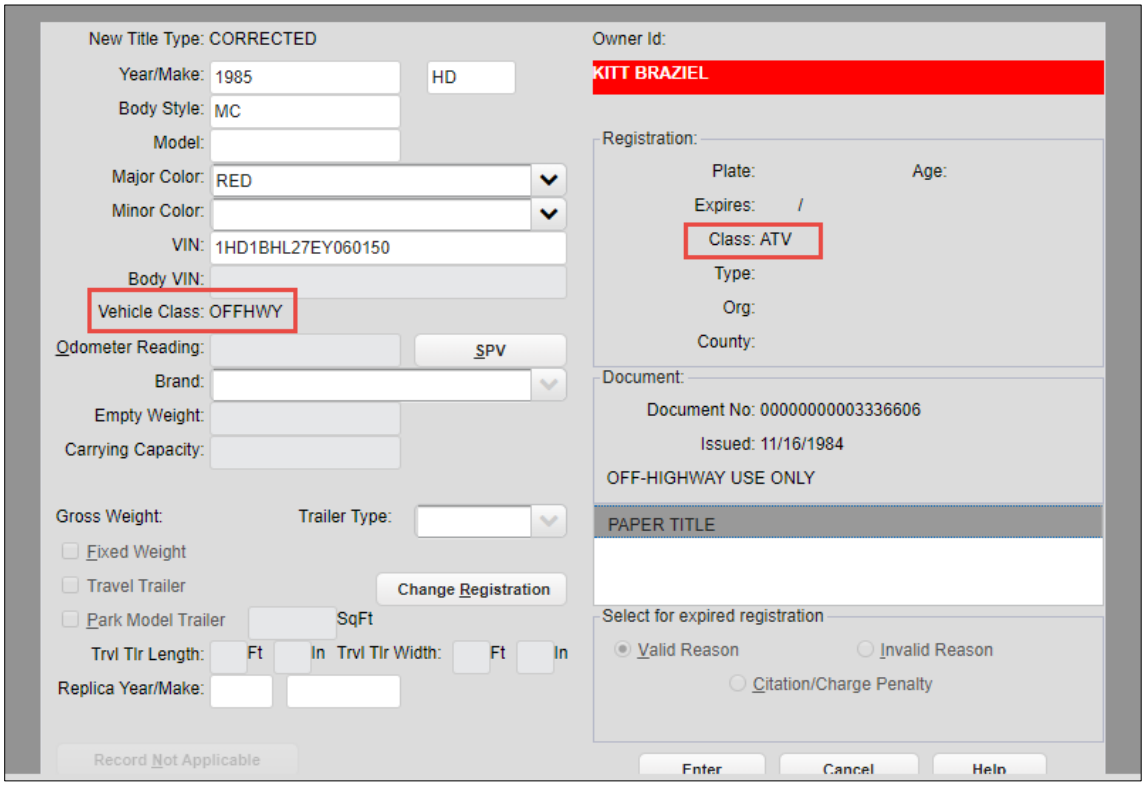
3. From the **Vehicle class** drop-down list, select **OFFHWY**.
4. From the **Registration class** drop-down list, select the appropriate registration class for the vehicle.

5. Click **Enter**.




**REG008**

6. RTS displays the **Title Record TTL003** screen after the registration has been changed. Click **Enter**.




**TTL003**