Texas Department of Motor Vehicles

HELPING TEXANS GO. HELPING TEXAS GROW.

Registration and Title System

Point of Sale System
County Release Notes

Release 9.5

12/16/2019

About Release Notes

These Release Notes contain information about new features, enhancements, and reported issues resolved in this release of the Registration and Title System Point of Sale (RTS POS).

For more information about the RTS POS, refer to the **Online Help** and to the original Release Notes on the **RTS Refactoring Resources page** of the TAC Hub (www.txdmv.gov/tax-assessor-collectors).

Contents

About Release Notes i
RTS POS Overview 1
1 Legislative Changes in RTS POS 2
1.1 RTS and eLearning Management System 2
1.1.1 Reviewing and Confirming the Completion of Training Modules 4
1.1.2 RTS Statuses 9
1.1.3 Department Action Notification 10
1.1.4 Changes to Employee Security in RTS 11
1.1.5 Enabling Module Expiration Extension 12
1.1.6 Cognos Reports 15
1.2 Waiving Title Application and Permit Fees Due to Dealer Closure 24
1.2.1 Waiving Title Transaction Fees via the Dealer Closure Process 25
1.2.2 Waiving the 30-Day Permit Fee via the Dealer Closure Process 30
1.3 Extended Registration Period Allowed for Trailers 33
1.3.1 Extended Trailer Registration with Initial Registration 34
1.3.2 Renew Registration and Extend the Expiration for an Eligible Trailer 36
1.4 Issuance of Off-Highway Vehicle and Golf Cart License Plates 39
1.4.1 Issuing a Specialty Plate to an Off-Highway Vehicle at Time of Title 39
1.4.2 Issuing a Golf Cart License Plate 43
1.4.3 Attaching an Off-Highway Vehicle License Plate to an Existing ATV or ROV 45
1.5 Specialty License Plates 48
1.5.1 Peace Officer Purple Heart Plate 48
1.5.2 University of Virginia 48
1.5.3 China Service Medal and Disabled Veteran China Service Medal 49
2 Enhancements in RTS POS 50

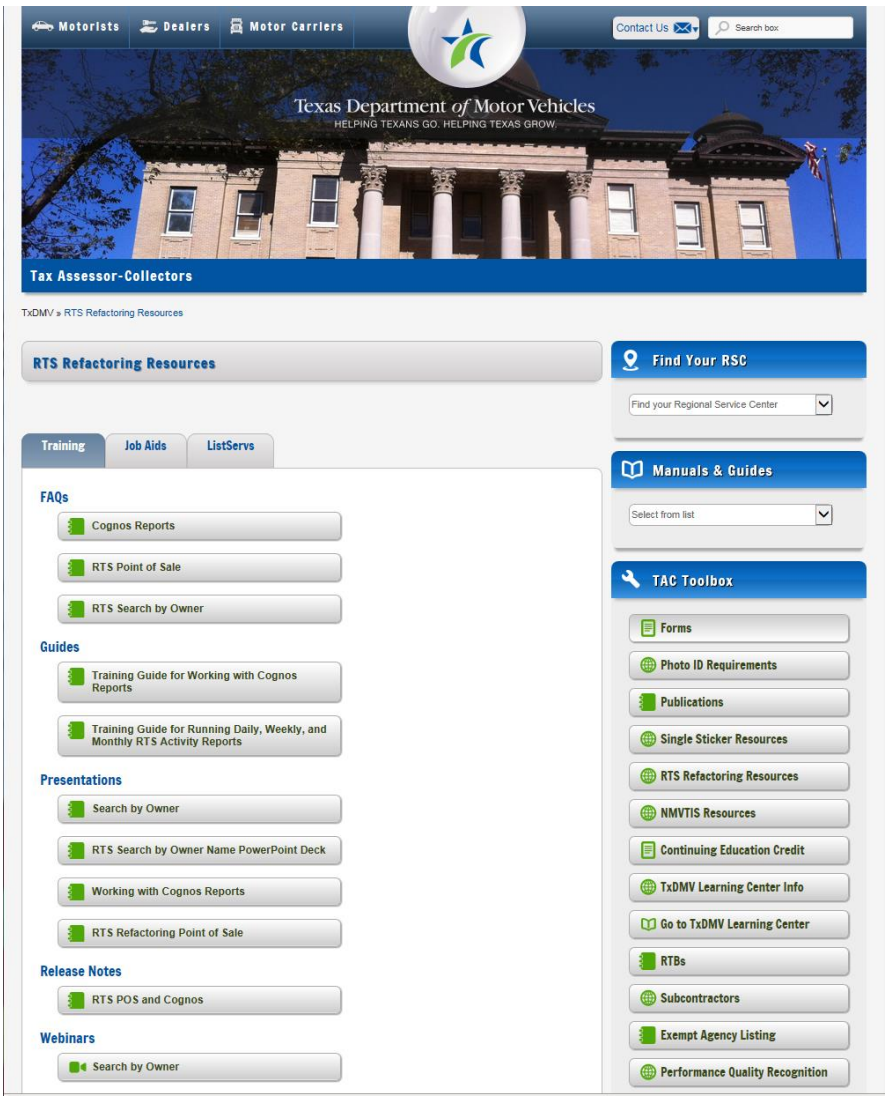
2.1 Dealer License Number and Buyer Tag Validation – Status Change 51
2.2 Dealer License Number and Buyer Tag Validation – Title Application.....53
2.3 Odometer Brand Retention 55
3 Defects Fixed in RTS POS 56

RTS POS Overview

The refactored RTS POS is a web-based application designed to process vehicle registrations, titles, and temporary permits for Texas motorists through a series of web pages. The RTS POS system provides functions for cash accounting, funds allocations, and a full audit trail along with inventory control for license plates, windshield/plate stickers, and temporary permits.

The RTS POS application displays when you log into the RTS workstation.

To display reference information about using the RTS POS, you can click in the upper right corner of the web browser to minimize the application and click the RTS Refactoring Help icon on your desktop.



The RTS Refactoring Resources page (on the TAC Hub) displays FAQ documents composed of questions submitted by the county tax offices, as well as materials presented during RTS POS webinars (including the training guides, slide decks for presentations, and other recorded webinar sessions). The original Release Notes are also available on this page.

Click the **Job Aids** tab to locate important quick references to help you log in and work with the RTS POS.

When logged into the RTS POS, you can get specific application level help by clicking the Help button on the page you are viewing or the entire user assistance web site by selecting **Help > User Guide** on the main page action bar.

Note: It is important to visit this Resources page frequently for updates and new materials.

1 Legislative Changes in RTS POS

The following sections explain the Legislative changes in RTS 9.5.0.

1.1 RTS and eLearning Management System

Table 1: Senate Bill (SB) 604

Ticket	Description
22208	**SB 604** requires the department to implement a training program on the department's automated registration and titling system and identification of fraudulent activity related to vehicle registration and titling.

Module completion must be reported through RTS and subsequently verified by the department. Security permissions will still be assigned and removed by county personnel; however, the department must verify all associated modules are completed for an applicable permission before the permission can be enabled.

The following RTS procedures and reports are implemented in RTS 9.5:

- **Reviewing and Confirming the Completion of Training Modules**
- **RTS Statuses**
- **RTS Statuses**
- **The employee's training** record has the following statuses:
    - Expired – Signifies the expiration date has passed. i.e. the employee did not complete the module by the expiration date.
    - Submitted – The module has been taken, and it has been submitted to the department by the County Security Administrator for verification.
    - Verified – The module has been verified by the department.
    - Returned – The module was returned by the department. The module may be re-submitted by the County Security Administrator.
    - If blank, it signifies there is nothing in the status column. This means the employee has not yet taken the module.

1.1.1 Department Action Notification

RTS will display an Info box in the lower right corner for the County Security Administrator after the modules have been verified or returned. The box will disappear if the County Security Administrator selects it or after five seconds. Also, a red envelope icon will display at the bottom of the screen.

Figure 7: An Alert Will Display for the County Security Administrator

Selecting the red envelope icon will display the following alert message. Selecting **Confirm** removes this notification from all County Security Administrators in the county.

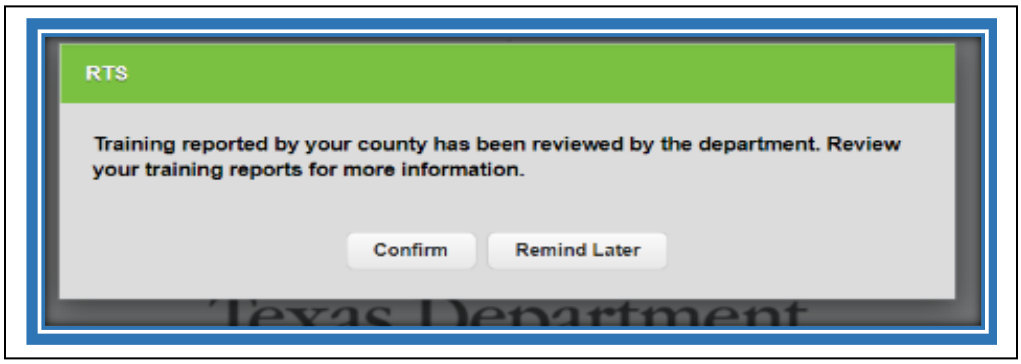


Figure 8: The Alert Message

- Changes to Employee Security in RTS
- **Enabling Module Expiration Extension**
- **Cognos Reports**

1.1.2 Reviewing and Confirming the Completion of Training Modules

After an RTS user has completed an eLearning module and notified the County Security Administrator of the completion, the Administrator will do the following:

1. County Security Administrator selects **Local Options → Security → Employee Security**.

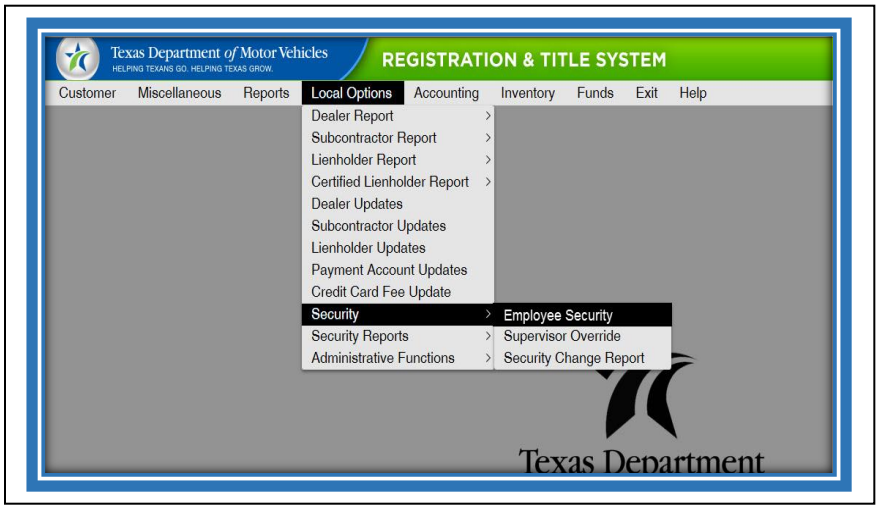


Figure 1: Accessing eLearning Employee Security

2. The **Employee Access Rights SEC005** screen opens. Enter the **Employee ID**, and check **Enable User Name for Search**. The **Employee Access Rights SEC005** screen populates where the administrator can either:

    - review the training (Step 3), or
    - report the modules the employee has completed (Steps 4-7).

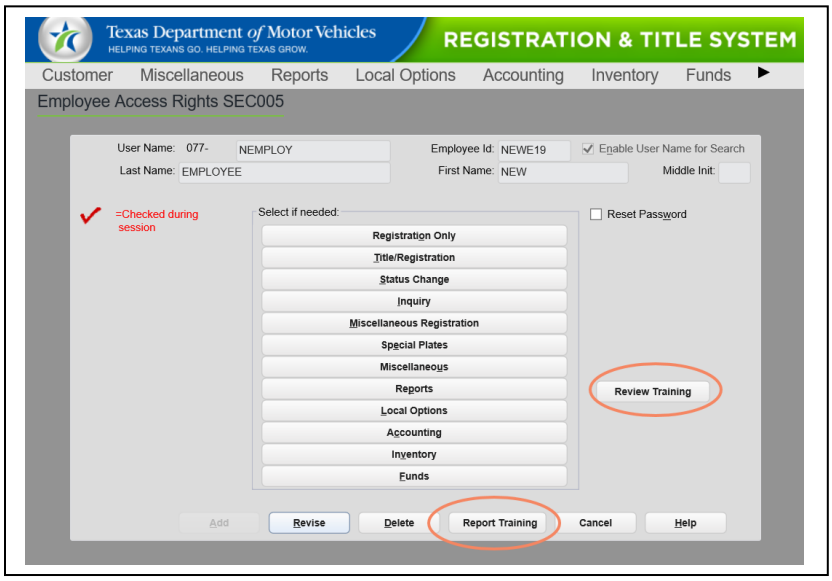
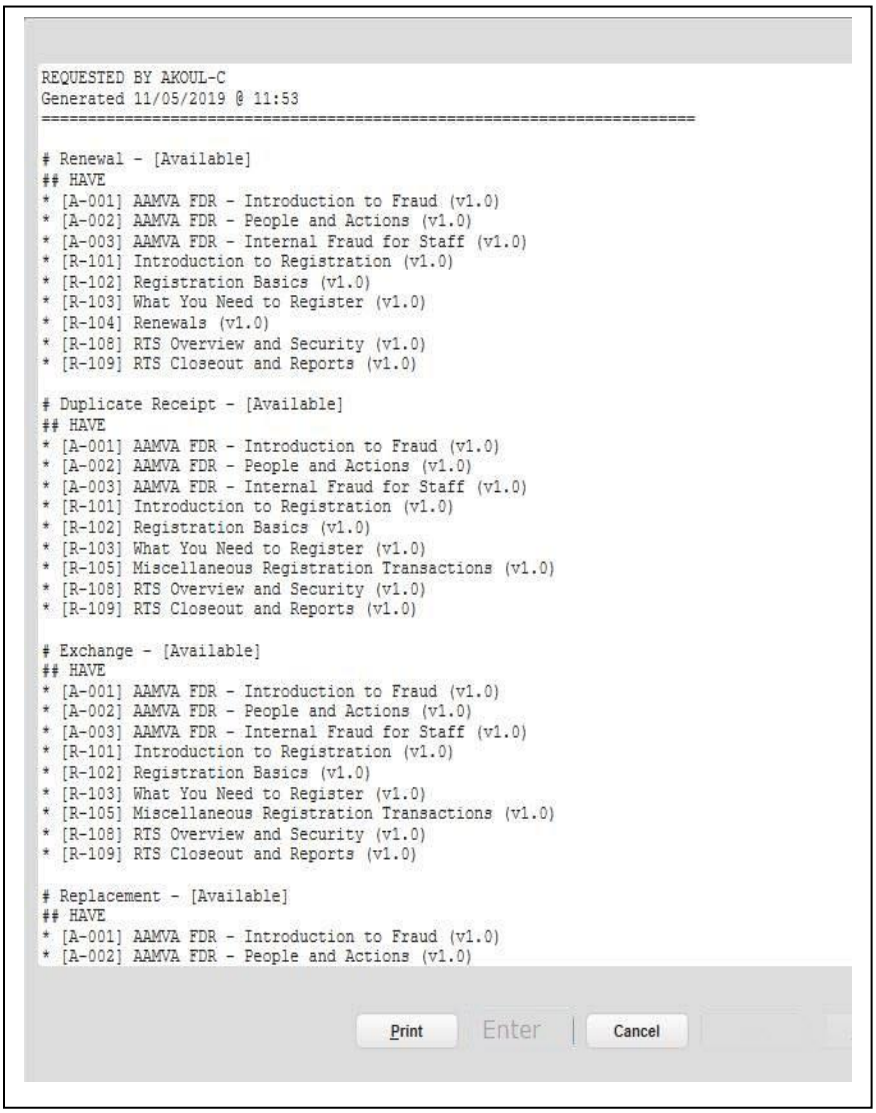


Figure 2: Reviewing or Reporting the Employee's Training

3. Select **Review Training** to open and review the training report for that employee on the **Employee Access Rights SEC005** screen. When the employee's module report screen displays (**Figure 3**), review the report to see which training has and has not been completed by the employee per security permission.



```
REQUESTED BY AKOUL-C
Generated 11/05/2019 @ 11:53
=========================================================================

# Renewal - [Available]
## HAVE
* [A-001] AAMVA FDR - Introduction to Fraud (v1.0)
* [A-002] AAMVA FDR - People and Actions (v1.0)
* [A-003] AAMVA FDR - Internal Fraud for Staff (v1.0)
* [R-101] Introduction to Registration (v1.0)
* [R-102] Registration Basics (v1.0)
* [R-103] What You Need to Register (v1.0)
* [R-104] Renewals (v1.0)
* [R-108] RTS Overview and Security (v1.0)
* [R-109] RTS Closeout and Reports (v1.0)

# Duplicate Receipt - [Available]
## HAVE
* [A-001] AAMVA FDR - Introduction to Fraud (v1.0)
* [A-002] AAMVA FDR - People and Actions (v1.0)
* [A-003] AAMVA FDR - Internal Fraud for Staff (v1.0)
* [R-101] Introduction to Registration (v1.0)
* [R-102] Registration Basics (v1.0)
* [R-103] What You Need to Register (v1.0)
* [R-105] Miscellaneous Registration Transactions (v1.0)
* [R-108] RTS Overview and Security (v1.0)
* [R-109] RTS Closeout and Reports (v1.0)

# Exchange - [Available]
## HAVE
* [A-001] AAMVA FDR - Introduction to Fraud (v1.0)
* [A-002] AAMVA FDR - People and Actions (v1.0)
* [A-003] AAMVA FDR - Internal Fraud for Staff (v1.0)
* [R-101] Introduction to Registration (v1.0)
* [R-102] Registration Basics (v1.0)
* [R-103] What You Need to Register (v1.0)
* [R-105] Miscellaneous Registration Transactions (v1.0)
* [R-108] RTS Overview and Security (v1.0)
* [R-109] RTS Closeout and Reports (v1.0)

# Replacement - [Available]
## HAVE
* [A-001] AAMVA FDR - Introduction to Fraud (v1.0)
* [A-002] AAMVA FDR - People and Actions (v1.0)
```


Figure 3: Employee Training Report

4. Select **Report Training** on the **Employee Access Rights SEC005** screen (Figure 2) to report the training completed by the employee.

5. Modules that have not already been verified by the department for the employee will display. Select one or more modules (by holding <CTRL> and selecting the applicable modules) and select **Enter**.

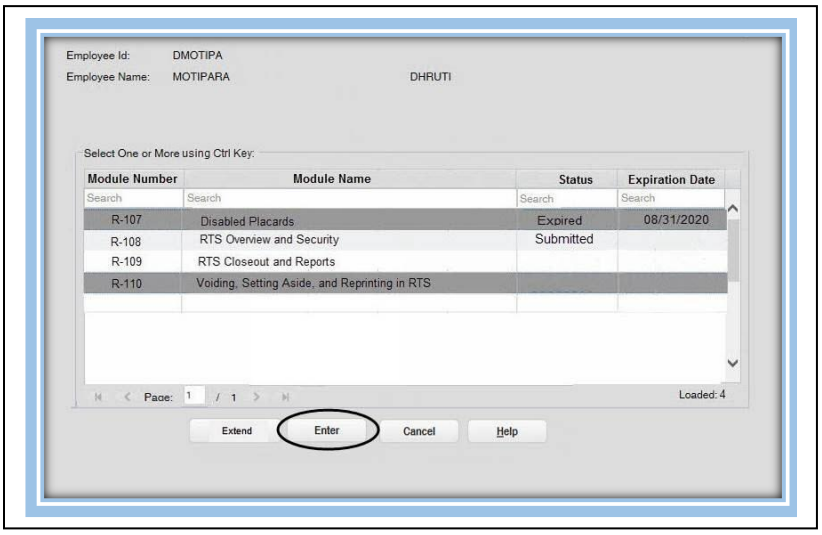


Figure 4: Selecting the Modules That the Employee Has Completed

6. The **Confirm Action CTL001** screen will display asking whether you want to submit the selected modules for verification. Select **Yes** to submit them. This completes the submission process for the selected modules.

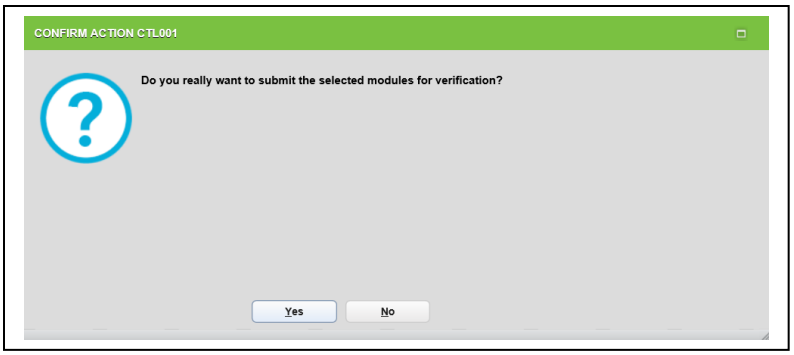


Figure 5: Confirm the Selected Modules for Submission to RSC/HQ

7. RTS will display an alert to the County Security Administrator after any action has been taken on any county employee's modules.

Figure 6: Notification about an Action on a Module

1.1.3 RTS Statuses

The employee's training record has the following statuses:

- Expired – Signifies the expiration date has passed. i.e. the employee did not complete the module by the expiration date.
- Submitted – The module has been taken, and it has been submitted to the department by the County Security Administrator for verification.
- Verified – The module has been verified by the department.
- Returned – The module was returned by the department. The module may be re-submitted by the County Security Administrator.
- If blank, it signifies there is nothing in the status column. This means the employee has not yet taken the module.

1.1.4 Department Action Notification

RTS will display an Info box in the lower right corner for the County Security Administrator after the modules have been verified or returned. The box will disappear if the County Security Administrator selects it or after five seconds. Also, a red envelope icon will display at the bottom of the screen.

Figure 7: An Alert Will Display for the County Security Administrator

Selecting the red envelope icon will display the following alert message. Selecting **Confirm** removes this notification from all County Security Administrators in the county.

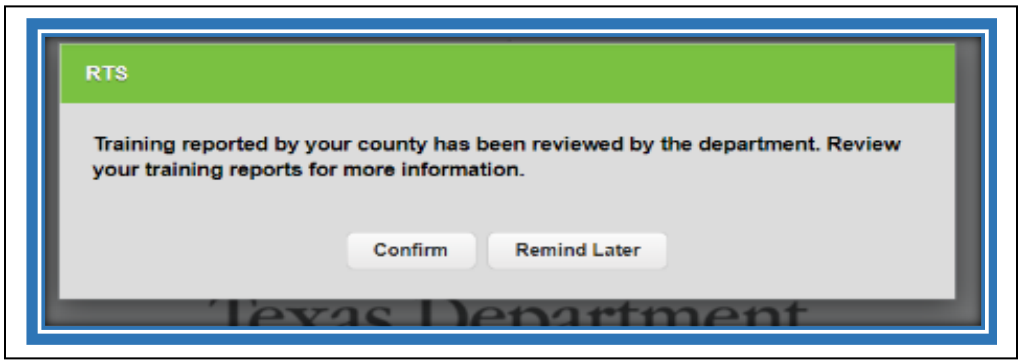


Figure 8: The Alert Message

1.1.5 Changes to Employee Security in RTS

On the **Security Access Rights Title Registration SEC007** screen, note that some types of permissions are not enabled for selection. Previously, this was because the permission was obsoleted or the permission was for TxDMV use only. Now, permissions will not be enabled if a user has not completed all applicable modules pertaining to the permissions. Once all applicable modules are completed and verified by the department, the applicable boxes on this screen will be enabled and can be selected by the County Security Administrator.

1.1.6 Enabling Module Expiration Extension

If an RTS user is unable to complete training within the mandatory time period, the County Administrator can extend the time permitted to finish the module(s) in limited circumstances as permitted by rule with the approval of the county tax assessor-collector. Follow these steps to extend training:

1. The County Security Administrator selects **Local Options → Security → Employee Security**.

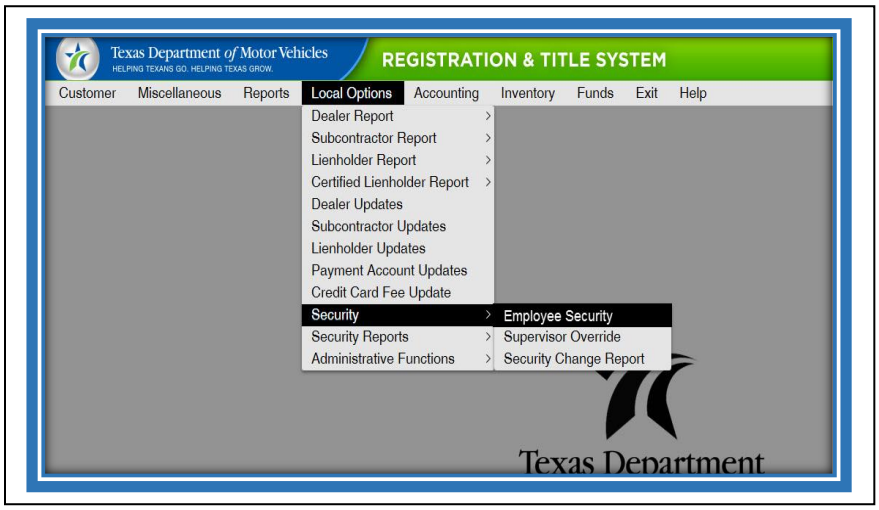


Figure 9: Accessing eLearning Employee Security

2. The **Employee Access Rights SEC005** screen opens. Enter the **Employee ID**, and select **Enable User Name for Search**. Select **Report Training**.

Figure 10: Report Training

3. The **Training Modules TRN001** screen displays. Select the module(s), and select **Extend**.

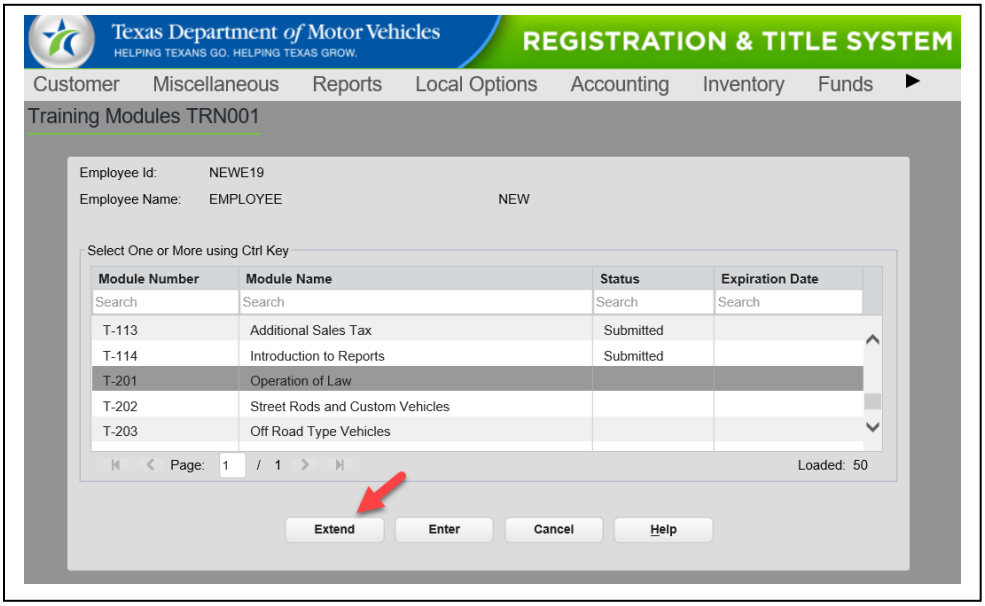


Figure 11: Select the Module to Extend

4. A prompt will ask if you want to extend the module(s). Select **Yes** to extend.

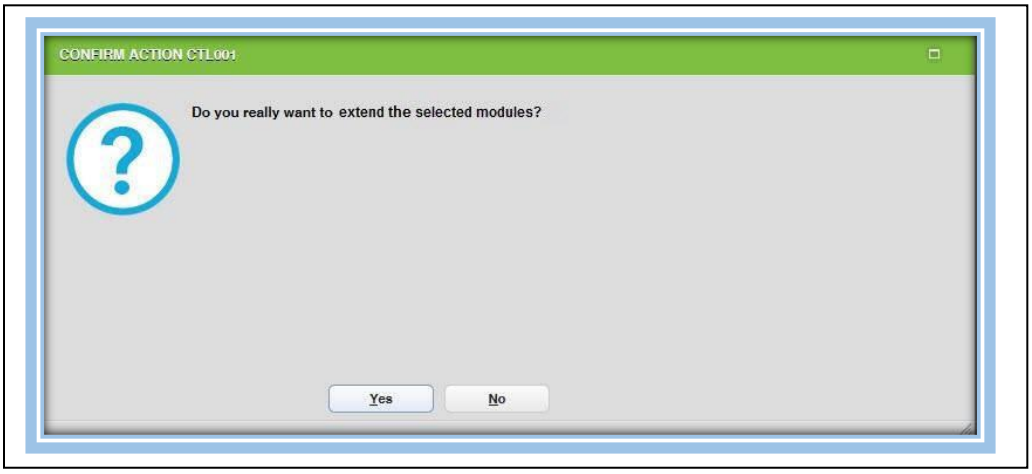


Figure 12: Prompt for Extending Module(s)

The selected module(s) will be marked extended in RTS for that employee. RTS will update the expiration date to be 14 days from the current expiration date or 14 days from the date selected if the expiration date has already expired. The extension can only be granted one time per module.

1.1.7 Cognos Reports

With RTS POS 9.5, the following Cognos Reports are available:

1.1.7.1 Expiration Report

The Expiration Report lists all users who have permissions that will become disabled because modules associated with the permissions are set to expire.

1. Log into Cognos on the **TxDMV – RTS** screen.

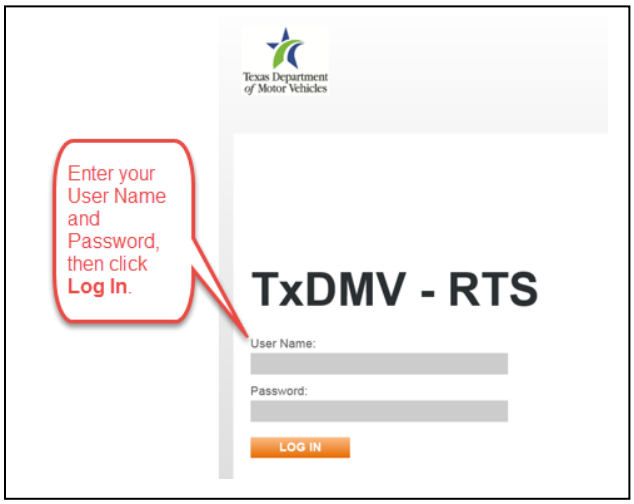


Figure 13: The TxDMV - RTS Screen for Logging into Cognos

2. Select **My Home** on the **IBM Cognos Software** screen.

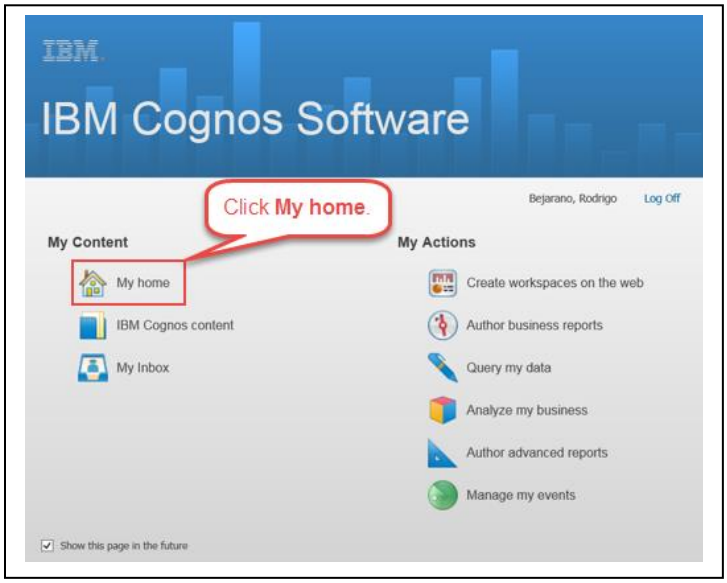


Figure 14: The IBM Cognos Software Screen

3. Select **eLearning Reports** on the **IBM Cognos Connection** screen.

Figure 15: The IBM Cognos Connection Screen

4. Select **Expiration Report** on the **IBM Cognos Connection** screen.

Figure 16: The IBM Cognos Connection Screen

5. Select your office under **Select Office** on the Prompts page.

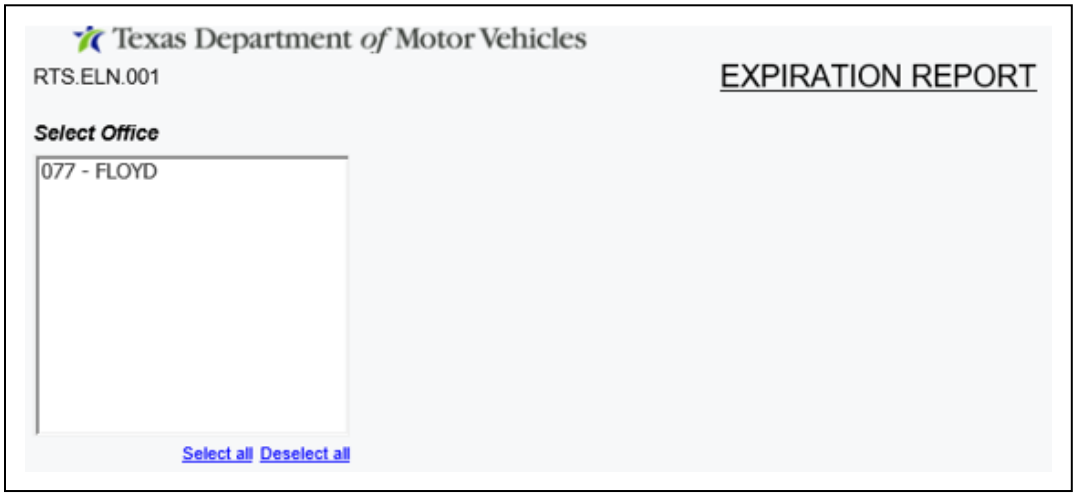


Figure 17: The Prompts Page

6. Select **Finish**.

Figure 18: The Finish Button

Here is a generated Expiration Report.

Texas Department of Motor Vehicles

Registration and Title System Report

RTS.ELN.001

EXPIRATION REPORT

County: 077 - FLOYD

FLOYD

User ID	Module Name	Expiration Date	Status	Completion Reported
077-CJAMES	AAMVA FDR - Counterfeits and Alterations	08/31/2020	Expiring	No
	AAMVA FDR - Internal Fraud for Staff	08/31/2020	Expiring	No
	AAMVA FDR - Introduction to Fraud	08/31/2020	Expiring	No
	AAMVA FDR - People and Actions	08/31/2020	Expiring	No
	AAMVA FDR - Security Features	08/31/2020	Expiring	No
	Additional Collections	08/31/2020	Expiring	No

Figure 19: The Expiration Report

1.1.7.3 Training Transcript Report

The Training Transcript Report shows all verified modules in RTS for users.

1. Log into Cognos on the **TxDMV – RTS** screen.

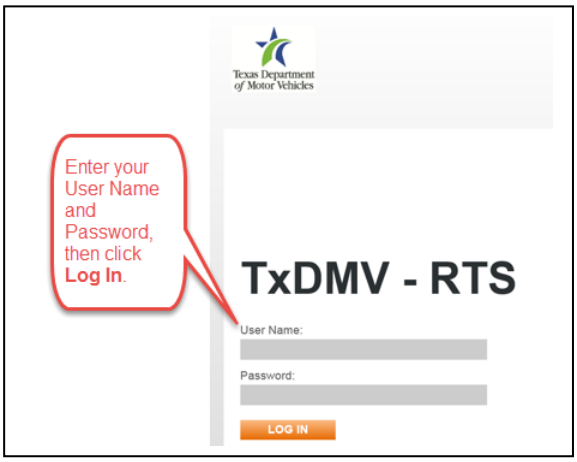


Figure 20: The TxDMV - RTS Screen for Logging into Cognos

2. Select My Home on the **IBM Cognos Software** screen.

Figure 21: The IBM Cognos Software Screen

3. Select **eLearning Reports** on the **IBM Cognos Connection** screen.

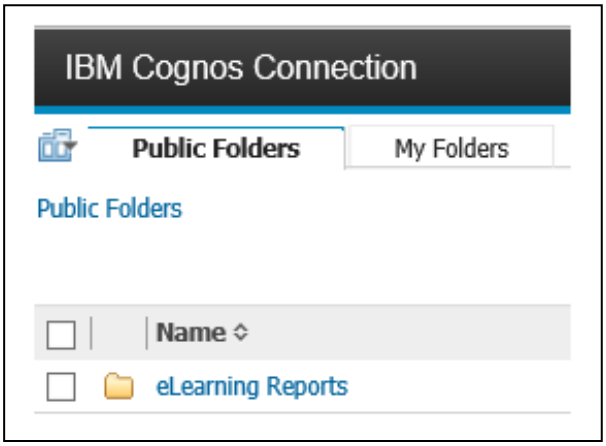


Figure 22: The IBM Cognos Connection Screen

4. Select **Training Transcript Report** on the **IBM Cognos Connection** screen.

Figure 23: The IBM Cognos Connection Screen

5. Select your office under **Select Office** on the Prompts page.

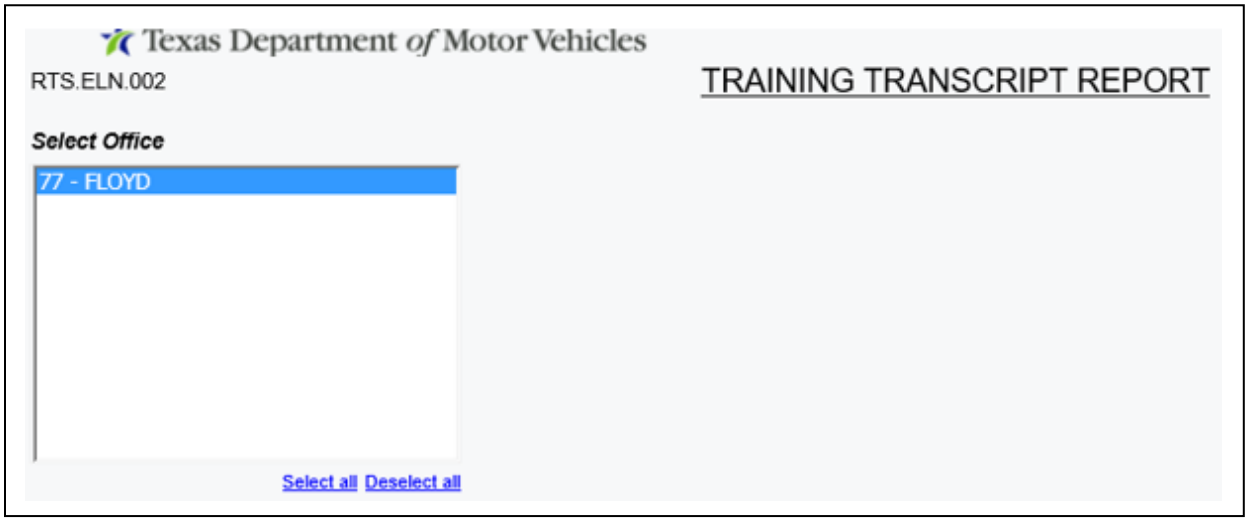


Figure 24: The Prompts Page

6. Select **Finish**.

Figure 25: The Finish Button

Here is a generated Training Transcript Report:

Texas Department of Motor Vehicles

Registration and Title System Repor

RTS.ELN.002

TRAINING TRANSCRIPT REPORT

Office Name : FLOYD

Username	Module Name	Expiration Date	Status	Status Change Date	County Security Admin Name	County Admin Submit Date
077-AMOZART	AAMVA FDR - Counterfeits and Alterations		Verified	11/19/19	077-CJAMES	11/19/2019
	AAMVA FDR - Internal Fraud for Staff		Verified	11/19/19	077-CJAMES	11/19/2019
	AAMVA FDR - Introduction to Fraud		Verified	11/19/19	077-CJAMES	11/19/2019
	AAMVA FDR - People and Actions		Verified	11/19/19	077-CJAMES	11/19/2019
	AAMVA FDR - Security Features		Verified	11/19/19	077-CJAMES	11/19/2019

Figure 26: The Training Transcript Report

1.2 Waiving Title Application and Permit Fees Due to Dealer Closure

Note: Programming implemented for House Bill (HB) 3842, as outlined in this **Section 1.2**, should not be used at this time. The department will provide further communication once functionality may be used, based on the adoption of administrative rules.

Table 2: HB 3842

Ticket	Description
22484	**HB 3842** authorizes fees to be waived if a purchaser has paid the fees to a dealer who has gone out of business. Additionally, one 30-Day Permit fee will be waived if the buyer tag assigned to their vehicle by the dealer expires before the purchaser can obtain title or registration.

RTS will have the ability to waive fees paid to a dealer by a purchaser when the dealer failed to apply for title on the purchaser's behalf before going out of business. Additionally, if the buyer tag assigned to the vehicle by the dealer expires before title and registration has been issued, one 30-Day Permit can be issued at no fee.

Fees waived are determined by evidence provided by the purchaser showing the fees paid to the dealer and the issuance of a letter from a Texas Department of Motor Vehicles Regional Service Center (RSC) on department letterhead stating the dealer has gone out of business.

1.2.1 Waiving Title Transaction Fees via the Dealer Closure Process

A **Dealer Closure** check box has been added to the **Title Additional Info TTL008** screen and is available for an original title application. Selection of this check box facilitates waiving fees paid to a dealer by a purchaser when the dealer has gone out of business. The **Dealer Closure** check box will be reset on subsequent title-related transactions. Follow these steps to process a dealer closure title application:

1. Proceed from **Customer → Title/Registration → Title Application** to the **Owner Entry TTL007** screen, and enter the **Dealer License No**. The dealer license number must be entered to enable the **Dealer Closure** check box.

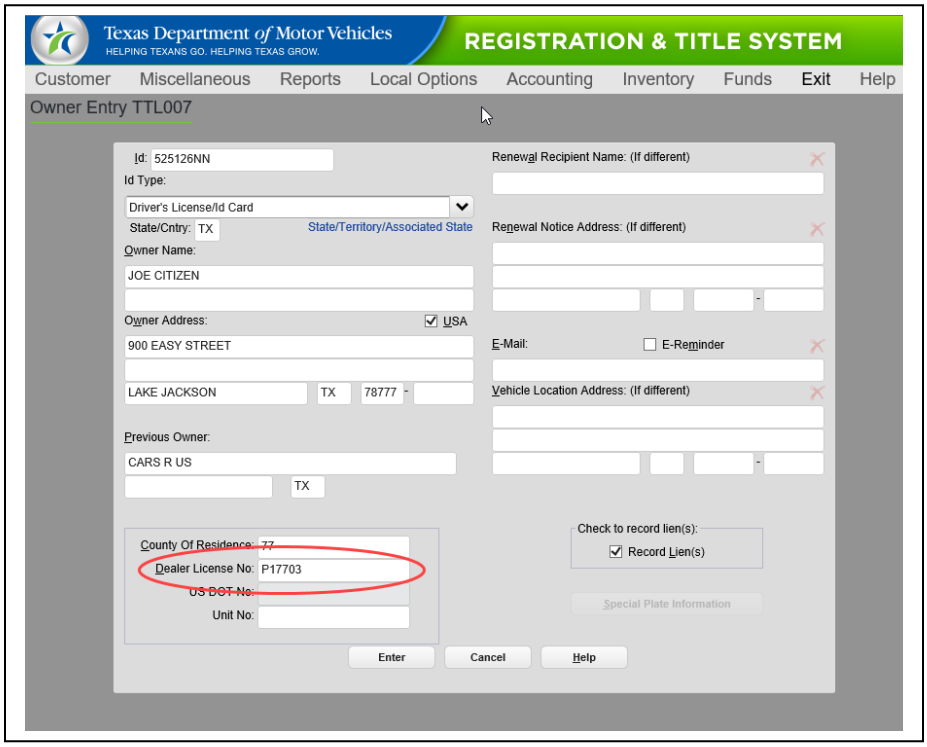


Figure 27: The Dealer License Number Must Be Entered

2. Proceed to the **Title Additional Info TTL008** screen. Check the **Dealer Closure** check box, and select **Enter**.

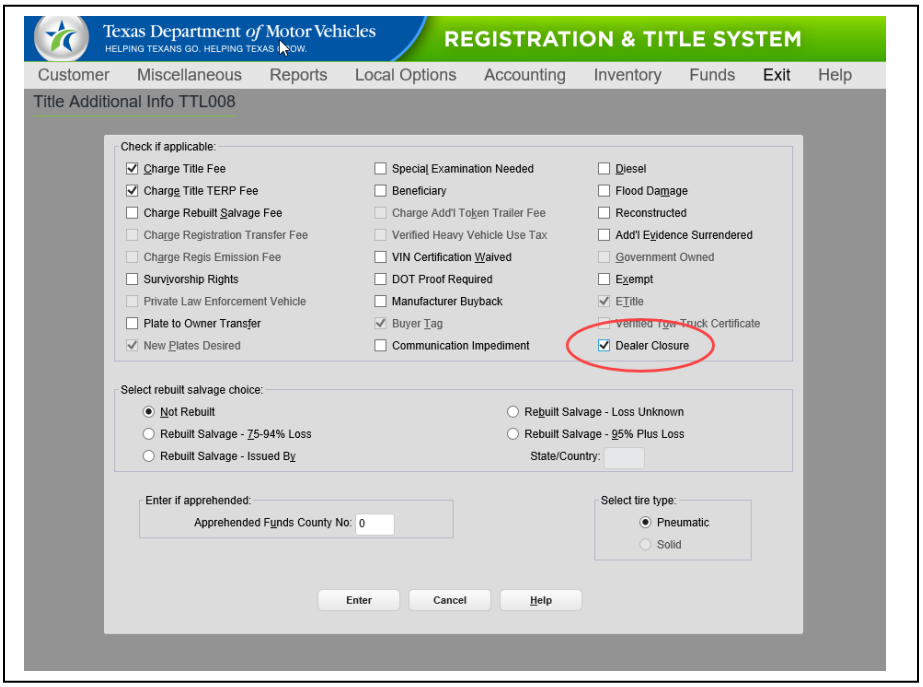


Figure 28: The Dealer Closure Check Box

3. Proceed to the **Enter registration expiration month and year REG029** screen where the fees waived are displayed. Select **Enter**.

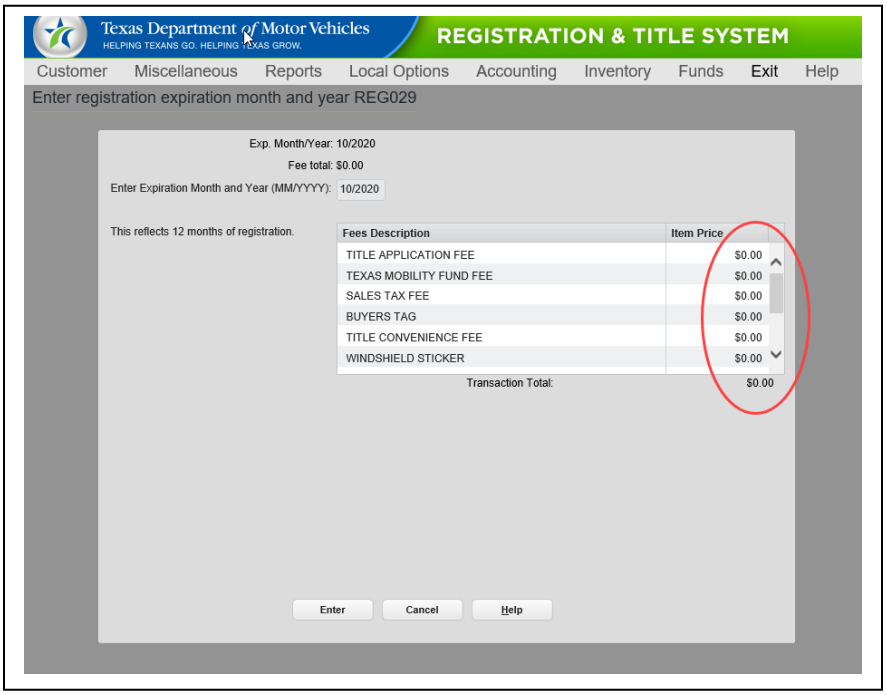


Figure 29: Fees Waived on the REG029 Screen

4. The **Fees Due PMT004** screen will also reflect all fees waived.

   Note: The donations are enabled to allow a customer to make a voluntary donation.

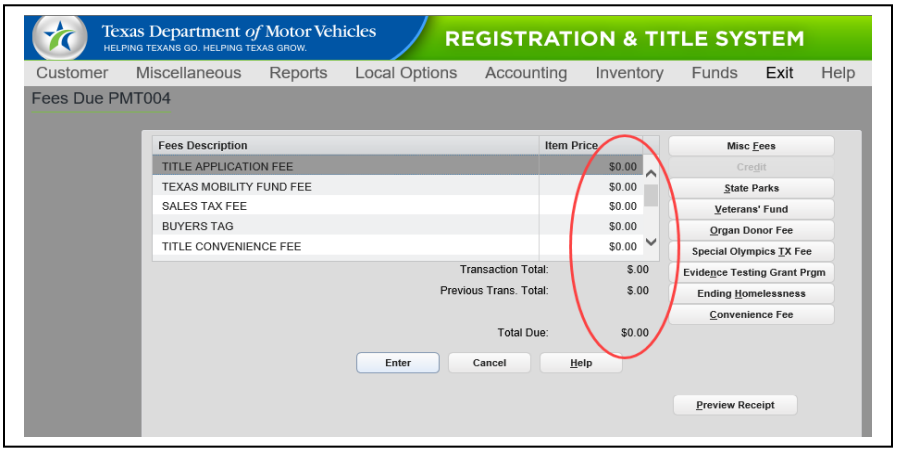


Figure 30: Fees Due PMT004 Screen

5. Preview the receipt by selecting **Preview Receipt**. The **Preview Report RPR000: TITLE APPLICATION RECEIPT** screen displays. The **Dealer Closure** remark shows on the left side of the receipt, and all fees are waived. If voluntary donations were entered, they would display on the receipt.

Note: The **Dealer Closure** remark will only be displayed on the Title Application Receipt and the Transaction Reconciliation Report.

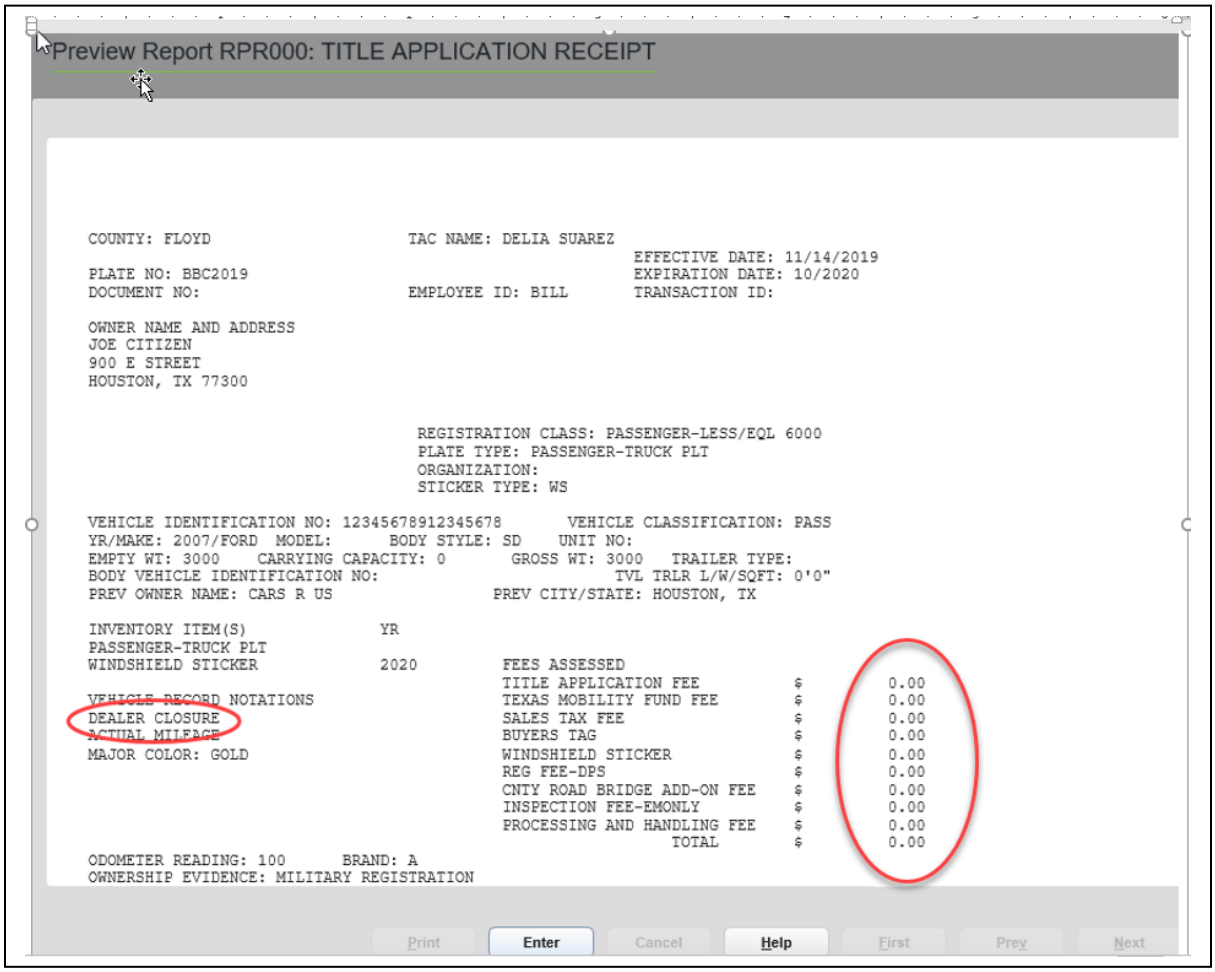


Figure 31: Title Application Receipt

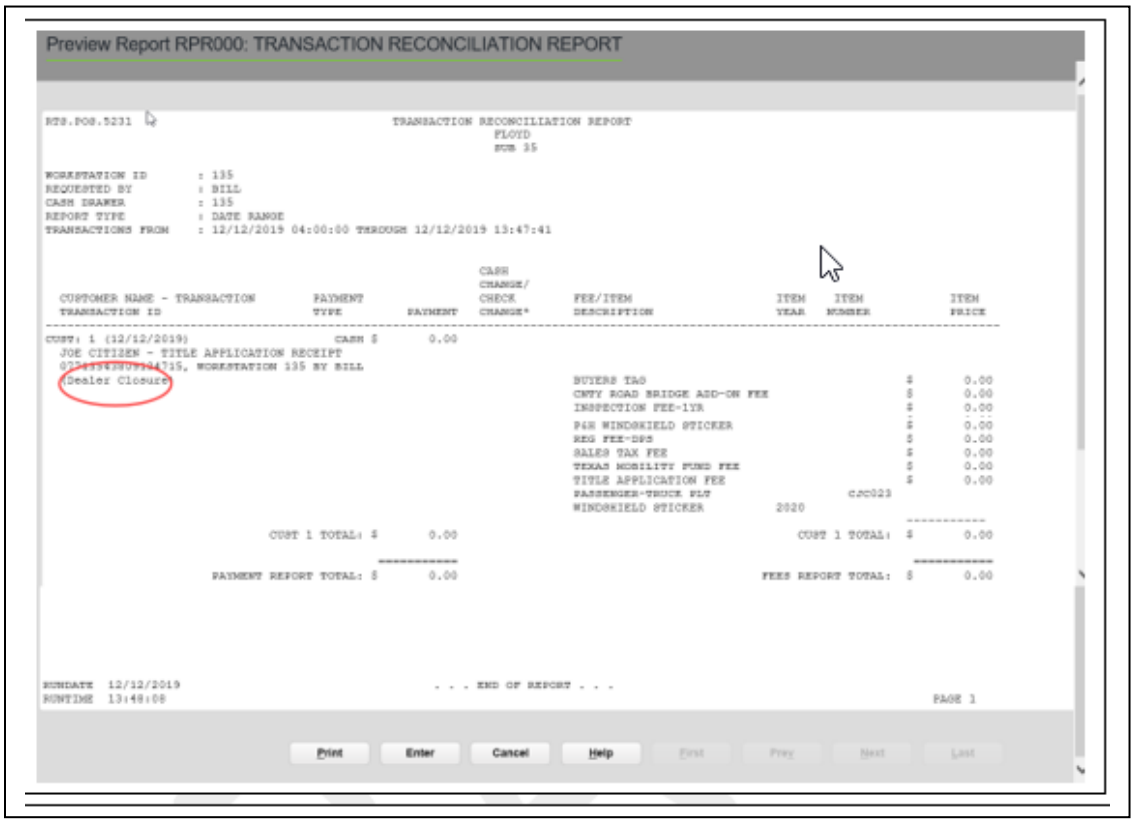


Figure 32: Transaction Reconciliation Report

1.2.2 Waiving the 30-Day Permit Fee via the Dealer Closure Process

If the buyer tag issued by the out of business dealer is expiring or has expired, the customer may obtain one 30-Day Permit at no fee. The customer must provide the letter issued from the RSC stating the dealer has gone out of business.

Follow these steps to issue a 30-Day Permit to a customer:

1. Log in to RTS and go to **Customer → Miscellaneous Registration → Timed Permit → Permit Application**.

2. Proceed to the **Timed Permit Types MRG005** screen, and select **30 Day Permit**, which will enable the **Dealer Closure** check box. Once enabled, select the **Dealer Closure** check box and enter the **Dealer License No**. Select **Enter**.

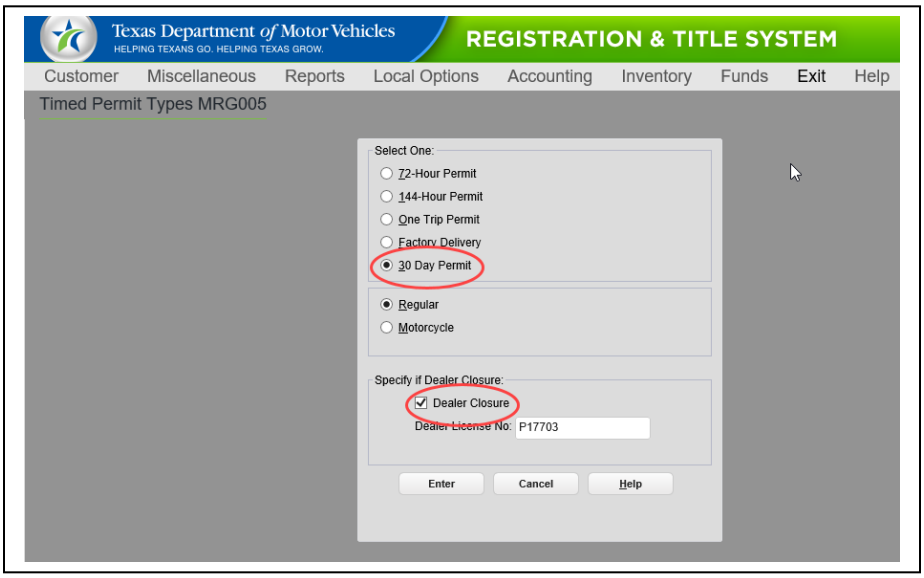


Figure 33: The Timed Permit Types MRG005 Screen

3. The **Dealer Closure** remark will display in the lower left of the **Timed Permit MRG006** screen.

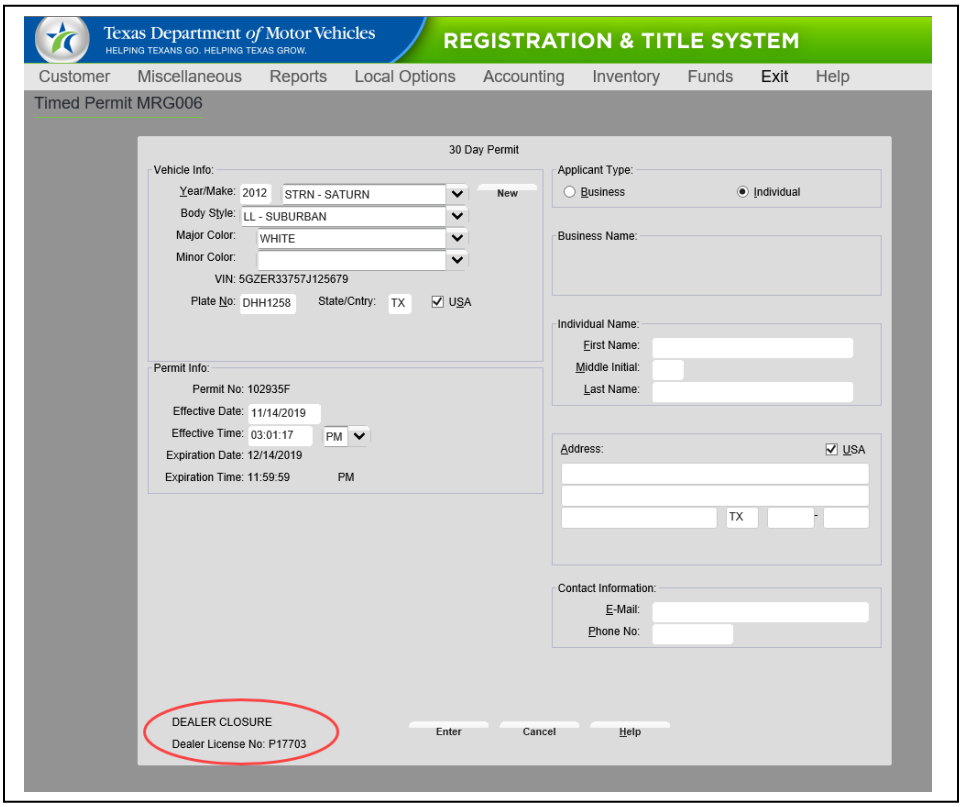


Figure 34: The Timed Permit MRG006 Screen

4. Proceed through the next steps, and a 30-Day Permit will be printed with fees waived.

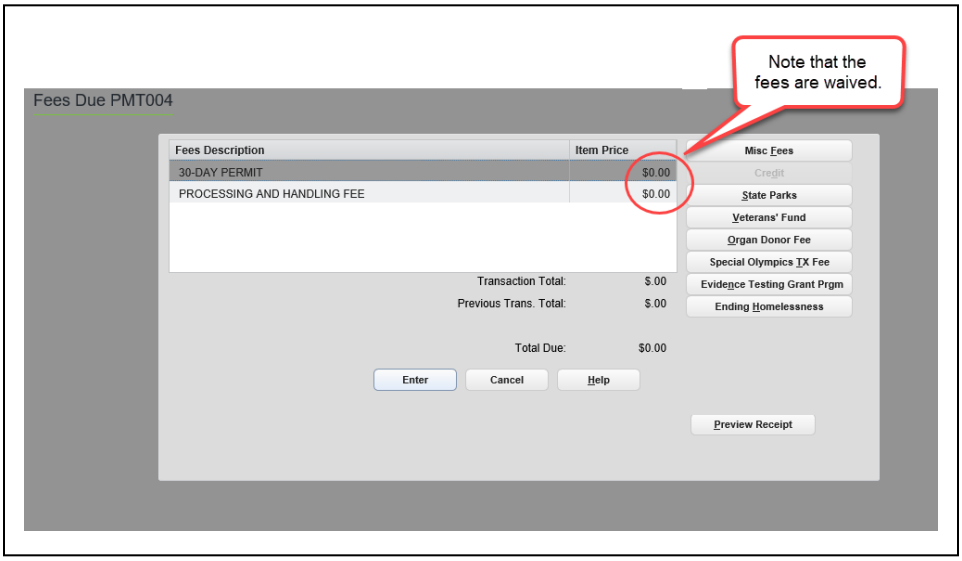


Figure 35: PMT004 Screen Displaying the Fees Waived

1.3 Extended Registration Period Allowed for Trailers

Table 3: HB 1262

Ticket	Description
21012	**HB 1262** authorizes eligible trailers to be assigned registration periods of 12, 24, 36, 48, or 60 months.

Eligible trailers with a gross vehicle weight less than or equal to 7500 lbs. may now be assigned registration periods of 12, 24, 36, 48, or 60 months. Registration classes eligible for extended registration include the following:

- SOIL CONSERVATION
- TOKEN TRAILER
- TRAVEL TRAILER
- TRAILER
- DISASTER RELIEF TRAILER
- EXEMPT—NOT FOR TITLE ONLY

The registration expiration date can also be extended for trailers with state-issued and vendor specialty plates.

1.3.1 Extended Trailer Registration with Initial Registration

Follow these steps to extend an eligible trailer's registration expiration date when processing initial registration:

1. Begin with **Customer → Title/Registration → Title Application**, and continue to the **Enter registration expiration month and year REG029** screen.
2. To extend the registration period of an eligible trailer, modify the year shown in the **Enter Expiration Month and Year (MM/YYYY)** field. **Figure 36** below shows the date and fees for a one-year registration.

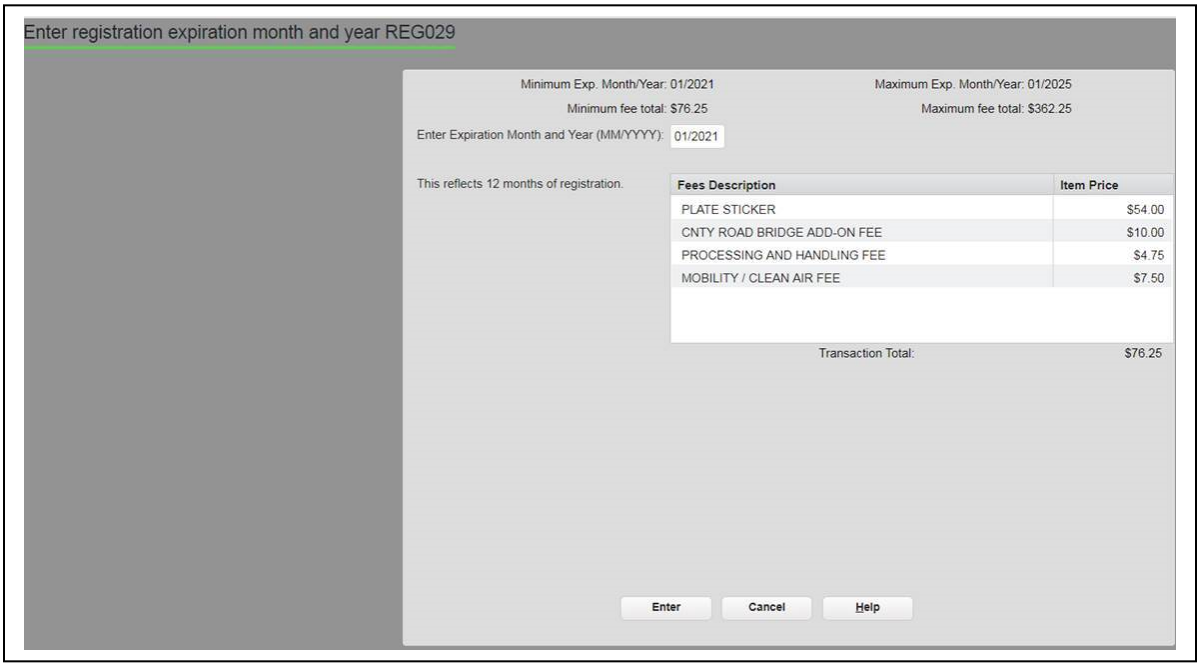


Figure 36: REG029 Screen Defaulted to One-Year Registration

Note: The **Enter Expiration Month and Year (MM/YYYY)** field is disabled if the trailer does not qualify for extended trailer registration.

Figure 37 displays the date and fees for a five-year registration.

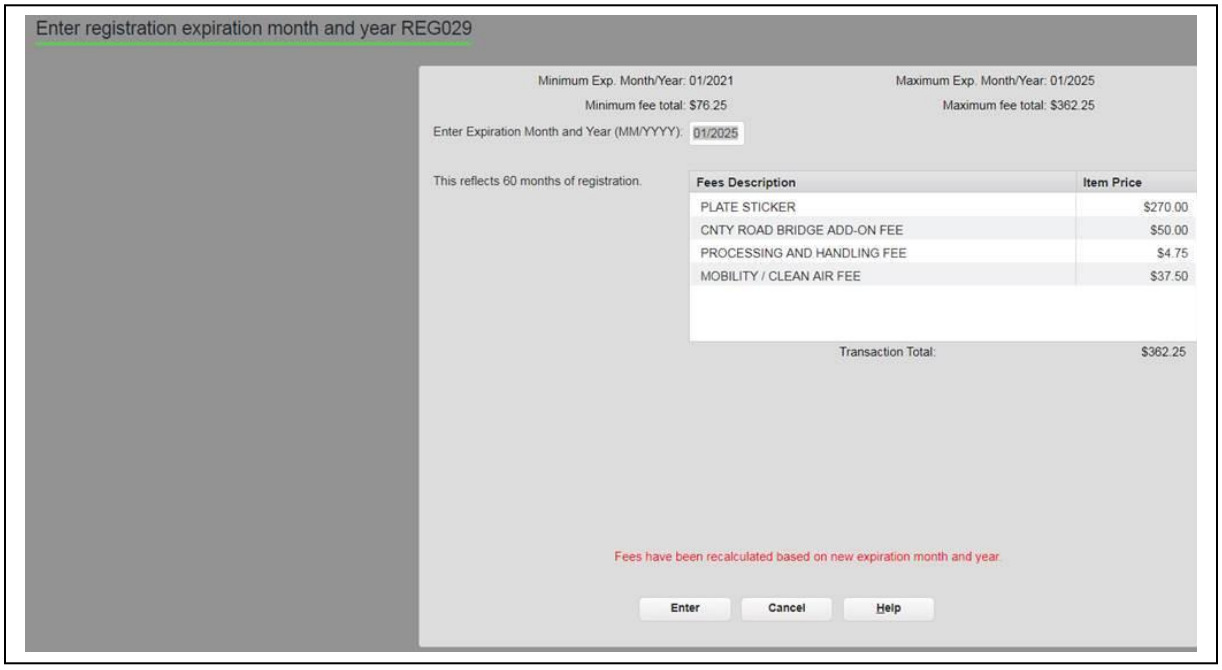


Figure 37: REG029 Screen Displaying Five-Year Registration

1.3.2 Renew Registration and Extend the Expiration for an Eligible Trailer

Follow these steps for extended trailer registration at time of renewal:

1. Select **Customer → Registration Only → Renewal**.

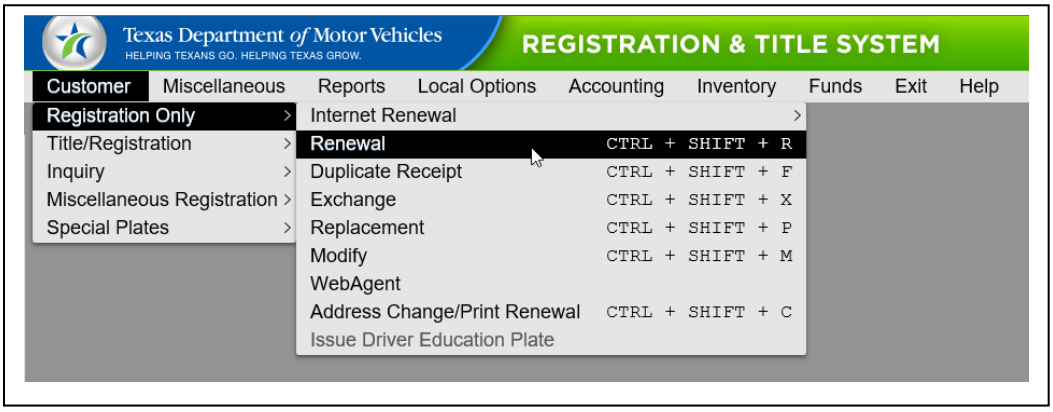


Figure 38: Initiate a Renewal

2. To extend the registration period of an eligible trailer, modify the year shown in the **Enter Expiration Month and Year (MM/YYYY)** field on the **Enter registration expiration month and year REG029** screen. The figure below shows the date and fees for a one-year registration.

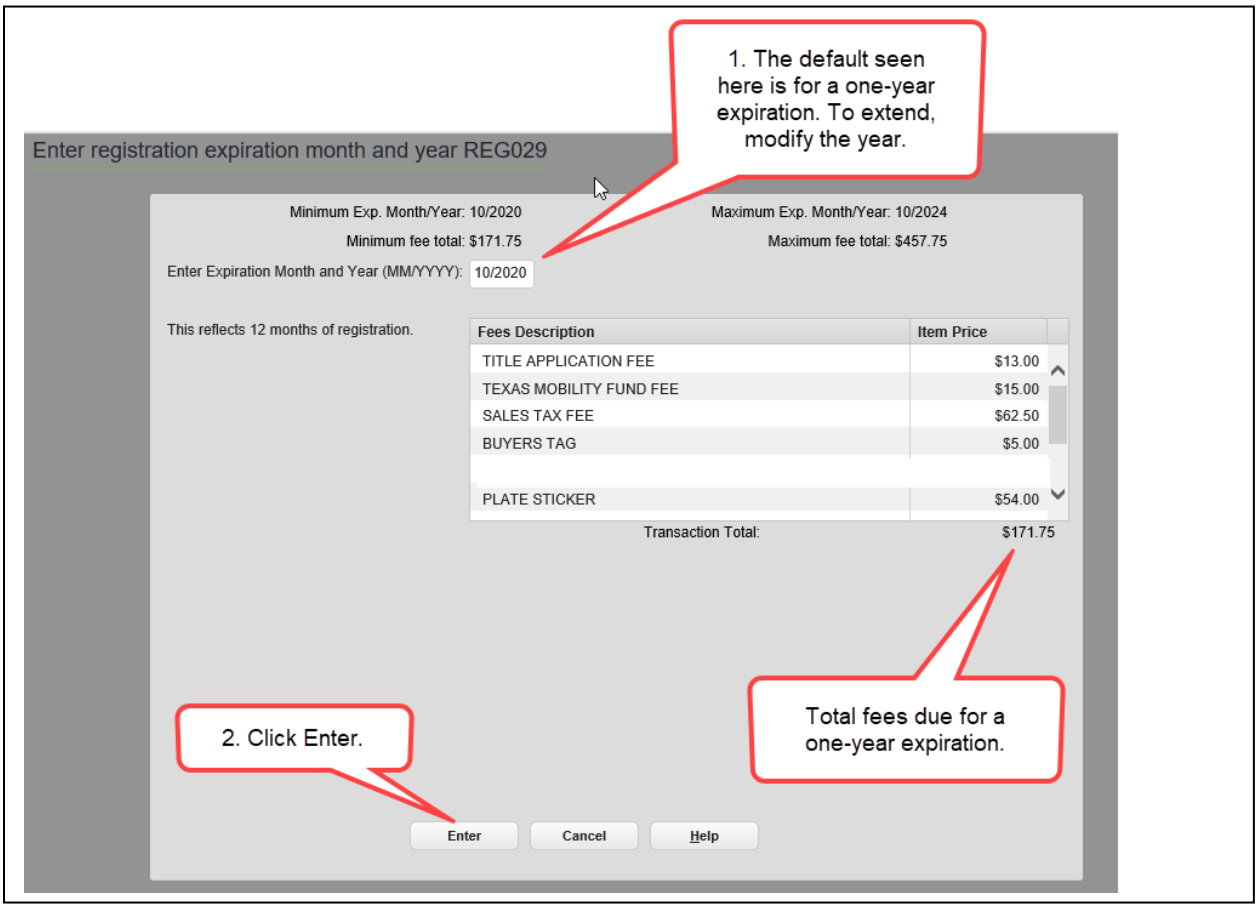


Figure 39: REG029 Screen Defaulted to One-Year Registration

Note: The **Enter Expiration Month and Year (MM/YYYY)** field is disabled if the trailer does not qualify for extended trailer registration.

Figure 40 displays the date and fees for a five-year registration.

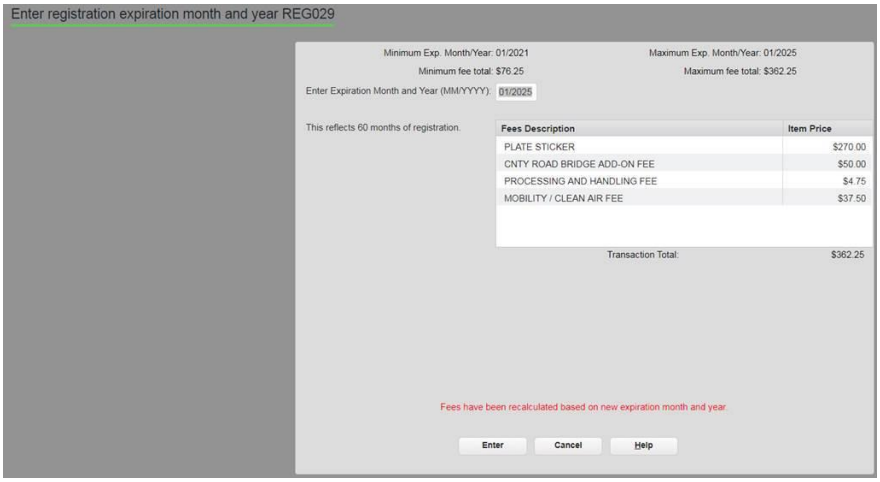


Figure 40: REG029 Screen Displaying Five-Year Registration

1.4 Issuance of Off-Highway Vehicle and Golf Cart License Plates

Note: Programming implemented for HB 1548, as outlined in this **Section 1.4**, should not be used at this time. The department will provide further communication once functionality may be used, based on the adoption of administrative rules.

Table 4: HB 1548

Ticket	Description
21649	**HB 1548** authorizes Off-Highway Vehicle license plates to be issued to eligible off-highway vehicles.

RTS can now issue an Off-Highway Vehicle license plate to all-terrain vehicles (ATVs), recreational off-highway vehicles (ROVs), utility vehicles (UTVs), and sand rails through the Special Plates event. Also, Golf Cart license plates will now be issued through the RTS Special Plates event.

1.4.1 Issuing a Specialty Plate to an Off-Highway Vehicle at Time of Title

Follow these steps to issue an Off-Highway Vehicle license plate at time of title:

1. Select **Customer → Special Plates → Application**.

2. Select **No Vehicle**, and click **Enter** on the **Inquiry Key Selection KEY001** screen.

3. On the **Special Plate Application SPL001** screen, select OFFHWY as the **Vehicle Class** and OFF-HIGHWAY PLT as the **Plate Type**. RTS will populate the **Organization** and **Request Type** fields. Enter the license plate number in the **Plate No**. field, and select **Enter**.

Figure 41: Create a Special Plate Record

4. Proceed to the **Pending Transactions** screen, then initiate the title application by selecting **Customer → Title/Registration → Title Application**.

5. Proceed to the **Title Types TTL002** screen; select **Original** and **Off-Highway Use**. Enter the **Title Transaction Date**, and select **Enter**.

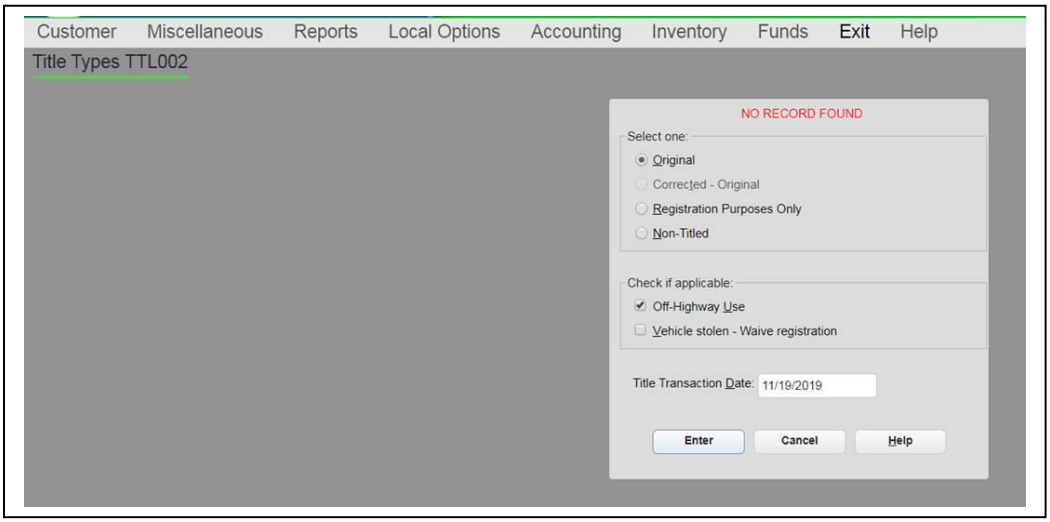


Figure 42: Select Off-Highway Use

6. RTS will display **Class/Plate/Sticker Type Choice REG008** with OFF-HIGHWAY defaulted as the **Vehicle class**. Select the appropriate **Registration class**, and change the **Plate Type** to OFF-HIGHWAY PLT. Select **Enter**.

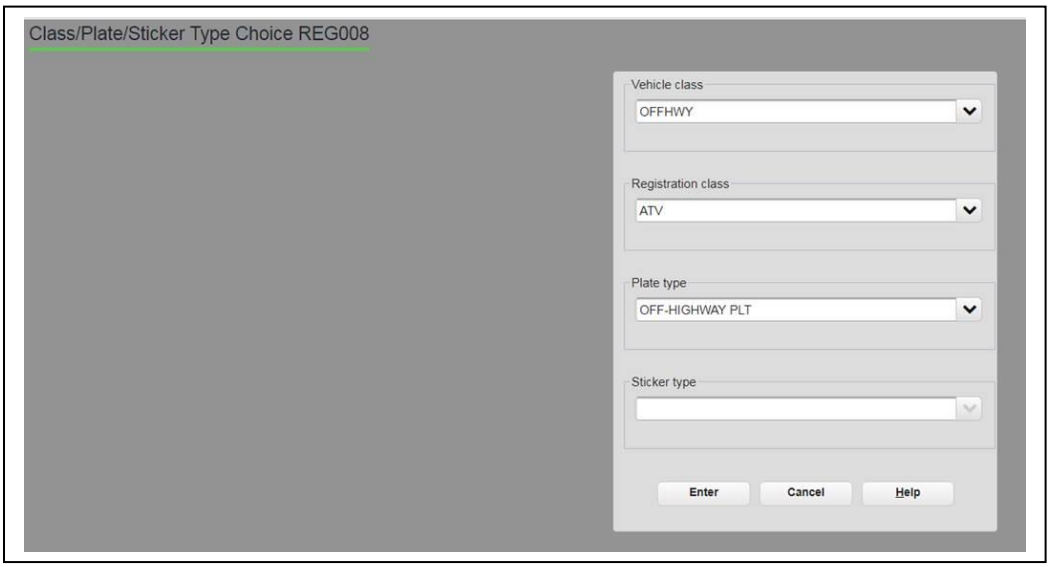


Figure 43: OFF-HIGHWAY PLT Option.

7. The **Special Plate Inquiry KEY002** screen displays. Check **Same Special Plate**, and select **Enter**.

Figure 44: Check Same Special Plate

8. The system displays **Special Plate Information SPL002**. Complete the information, and select **Enter**.
9. Proceed to complete the transaction.

1.4.2 Issuing a Golf Cart License Plate

Follow these steps to issue a Golf Cart license plate:

1. Select **Customer → Special Plates → Application**.

2. Select **No Vehicle** and **Enter** on the **Inquiry Key Selection KEY001** screen.

3. On the **Special Plate Application SPL001** screen, select MISC as the **Vehicle Class** and GOLF CART PLT as the **Plate Type**. RTS will populate the **Organization** and **Request Type** fields. Enter the license plate number in the **Plate No**. field, and select **Enter**.

Figure 45: Create a Special Plate Record

4. Proceed to the **Pending Transactions** screen, and initiate the title application by selecting **Customer → Title/Registration → Title Application**.

5. Proceed to the **Title Types TTL002** screen; select **Non-Titled**, and enter the **Title Transaction Date**. Select **Enter**.

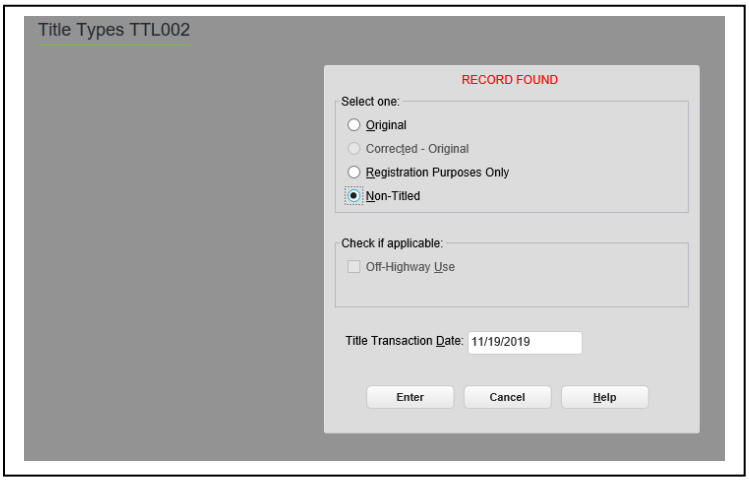


Figure 46: Title Types TTL002

6. The **Class/Plate/Sticker Type Choice REG008** screen will display with **Vehicle class** defaulted to MISC. Select GOLF CART for **Registration class**; change the **Plate Type** to GOLF CART PLT, and select **Enter**.

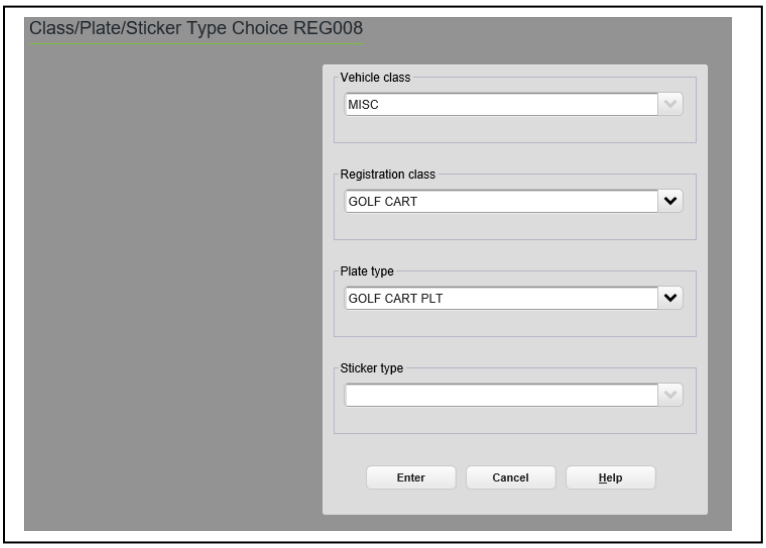


Figure 47: Select the GOLF CART PLT

7. Proceed to complete the transaction.

1.4.3 Attaching an Off-Highway Vehicle License Plate to an Existing ATV or ROV

Follow these steps to change the **Vehicle Class** of an ATV or ROV from MTRCYCLE to OFFHWY when using the Exchange event to attach an Off-Highway Vehicle license plate to the record:

1. Select **Customer → Special Plates → Application**.

2. Set up an Off-Highway Vehicle license plate record; proceed to the **Pending Transactions** screen, and select **Customer → Registration Only → Exchange**.

3. Process the transaction to the **Registration REG003** screen, and select **Additional Information.**

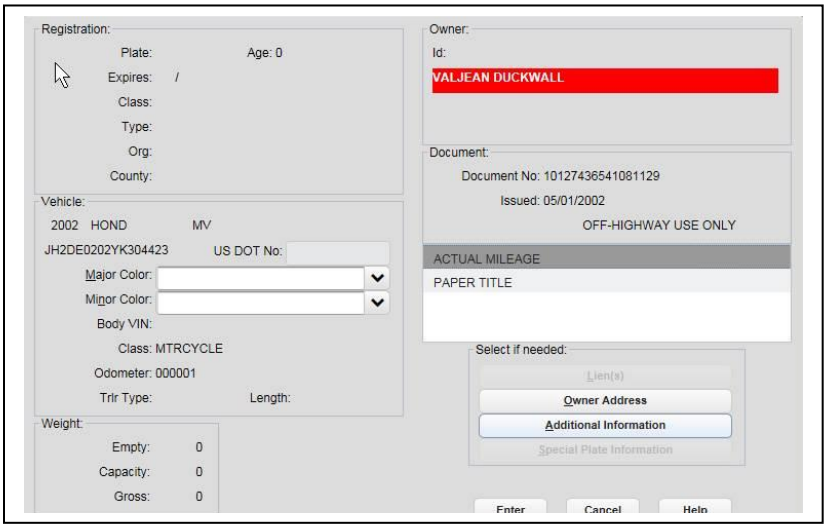


Figure 48: REG003 Screen Displaying Motorcycle Record

4. Select **Change Registration** on the **Registration Additional Info REG039** screen.

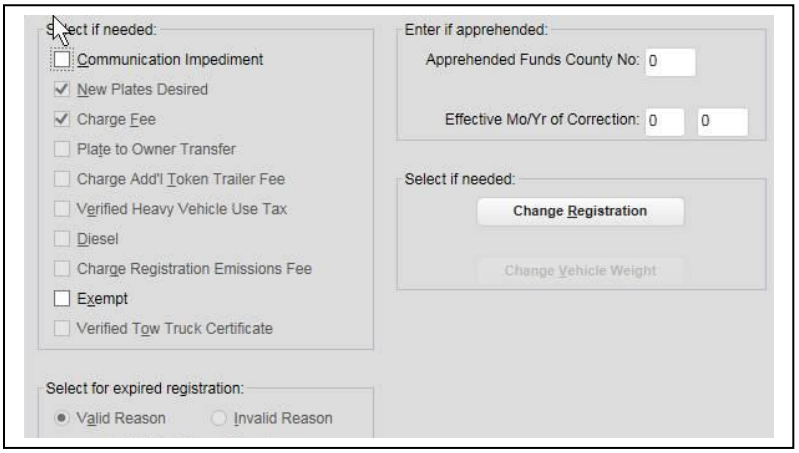


Figure 49: REG039 Screen

5. The **Class/Plate/Sticker Type Choice REG008** screen will display with OFFHWY defaulted as the **Vehicle class**. Select the appropriate **Registration class**, and change the **Plate type** to OFF-HIGHWAY PLT. Select **Enter**.

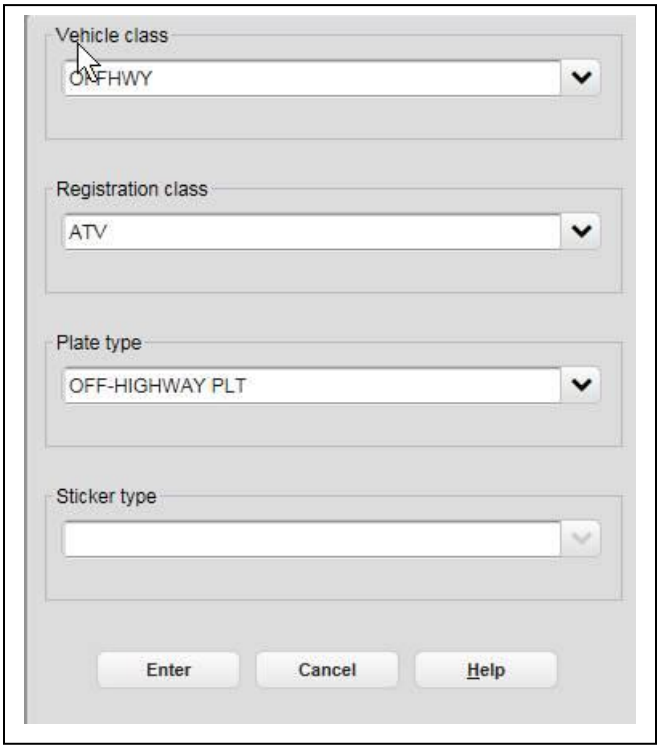


Figure 50: OFFHWY Vehicle Class

6. Check the **Same Special Plate** check box on the **Special Plate Inquiry KEY002** screen, and select **Enter**.

Figure 51: Check Same Special Plate

7. When the **Special Plate Information SPL002** screen displays, select **Enter.** The **Registration Additional Info REG039** screen displays again, select **Enter**, and complete the exchange process.

1.5 Specialty License Plates

1.5.1 Peace Officer Purple Heart Plate

The Peace Officer Purple Heart plate may be ordered for passenger vehicles, trucks, motorcycles, mopeds, and trailers.

The fee for the specialty plate is $3 (first set only).

1.5.2 University of Virginia

The University of Virginia plate may be ordered for passenger vehicles, trucks, motorcycles, mopeds, and trailers.

1.5.3 China Service Medal and Disabled Veteran China Service Medal

The China Service Medal plate may be ordered for passenger vehicles, trucks, motorcycles, mopeds, and trailers.

The Disabled Veteran China Service Medal plate may be ordered for passenger vehicles, trucks, motorcycles, and mopeds.

2 Enhancements in RTS POS

The following tables and sections describe the enhancements for RTS POS 9.5.

Table 5: Enhancements in RTS POS 9.5

18727	**Previous:** When a tax assessor-collector office processes a specialty plate, two receipts are generated. One receipt for the customer and the other receipt is retained by the county. **Change:** When a specialty plate transaction is processed in a tax assessor-collector's office, an additional bar code page will print. The bar code page is for scanning documents when submitted to the department. **Figure 52: New Bar Code Page**

2.1 Dealer License Number and Buyer Tag Validation – Status Change

18945	**Previous:** When collecting the buyer tag fee in the Status Change event for a vehicle that went out of state, the dealer license number and issuance of a buyer tag is not validated, which prevents payment of the fee from reporting back to eTAG. **Change:** When collecting the buyer tag fee in the Status Change event for a vehicle that went out of state, RTS will verify if the dealer license number is active and a buyer tag was issued to help ensure the payment is reported to eTAG.

Follow these steps to collect the fee for an out-of-state buyer tag in the Status Change event:

POS will validate if the dealer license number is active when a dealer license number is entered on the **Dealer Sale – OOS TT020** screen.

Note: The **Dealer GDN** field was renamed to the **Dealer License No**. for consistency within RTS.

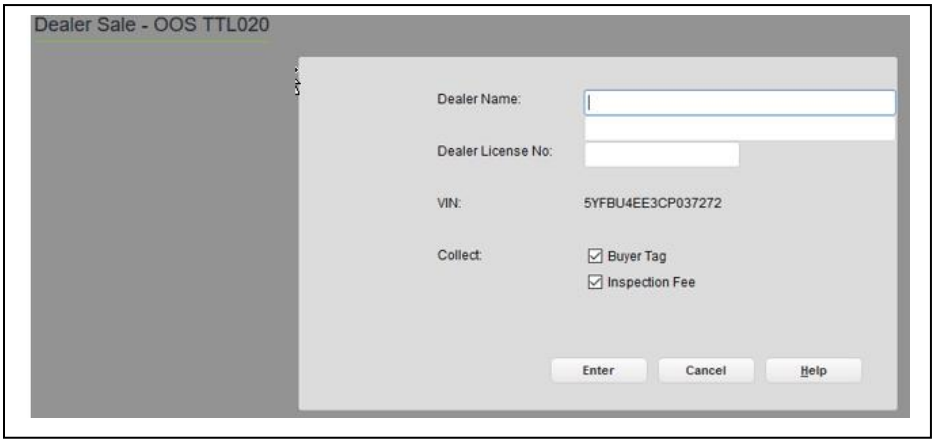


Figure 53: Dealer Sale - OOS TTL020

8. If the dealer license number is not validated, POS will require an authorization code to continue processing the transaction and will not check for the issuance of a buyer tag.

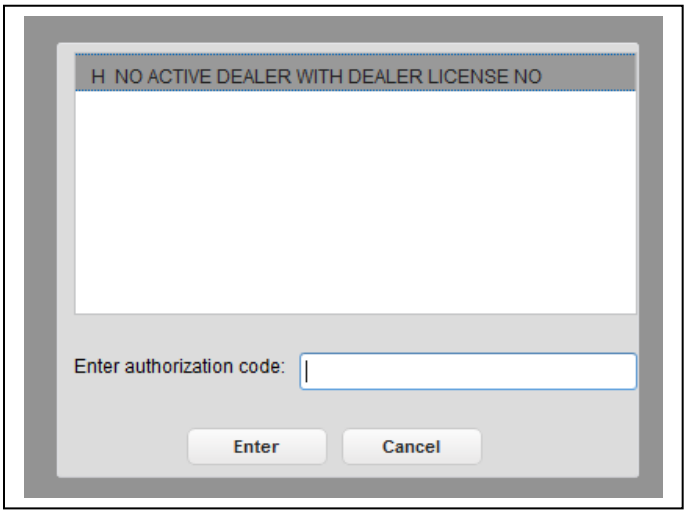


Figure 54: Authorization Code Required If Dealer License Number Is Not Validated

9. If the dealer license number is validated, POS will validate if a buyer tag was issued to the vehicle.

10. POS will require a supervisor override code if a buyer tag was not issued to the vehicle.

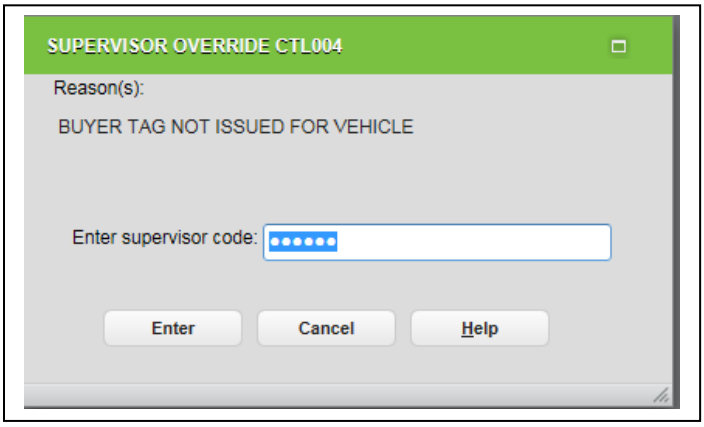


Figure 55: Supervisor Code Required

11. Buyer tag fees will not be collected if a buyer tag is not validated.

2.2 Dealer License Number and Buyer Tag Validation – Title Application

Table 6: Dealer License Number and Buyer Tag Validation

13825	**Previous:** When a title application is processed through RTS POS and a dealer license number is entered, a validation does not occur to verify that the dealer license number is active and whether the dealer issued a buyer tag for the vehicle. **Change:** The dealer license number and buyer tag issuance is verified during a title transaction. If the dealer license number is not active, an authorization code (issued by a TxDMV RSC) must be entered to continue processing. If a buyer tag was not issued for the vehicle within six months of the transaction date, a supervisor override code must be entered to continue processing.

Follow these steps to complete a title application:

POS will validate if the dealer license number is active when a dealer license number is entered on the **Owner Entry TTL007** screen.

12. If the dealer license number is not validated, POS will require an authorization code to continue processing the transaction and will not check for the issuance of a buyer tag.

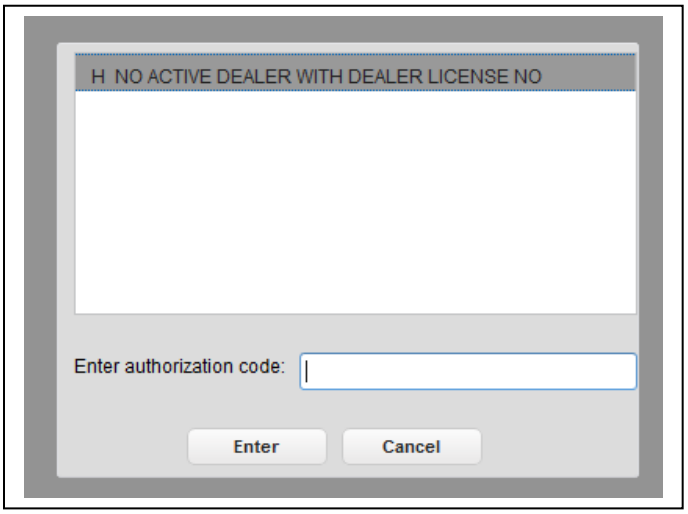


Figure 56: Authorization Code Required If Dealer License Number Is Not Validated

13. If the dealer license number is validated, POS will validate if a buyer tag was issued to the vehicle within six months of the transaction date.

14. POS will require a supervisor override code if a buyer tag was not issued to the vehicle within six months of the transaction date.

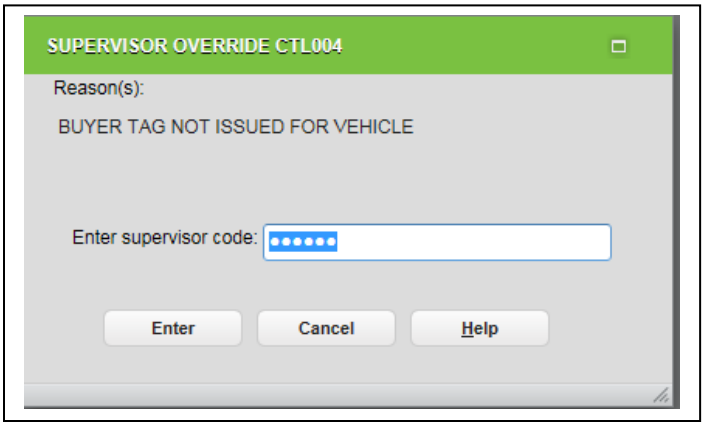


Figure 57: Supervisor Override Code Required

2.3 Odometer Brand Retention

Table 7: Odometer Brand Retention

22619	**Previous**: The Odometer Brands MILEAGE EXCEEDS MECHANICAL LIMITS and NOT ACTUAL MILEAGE were not retained on the vehicle record when the vehicle became exempt from odometer disclosure. **Change**: Vehicles with an Odometer Brand of MILEAGE EXCEEDS MECHANICAL LIMITS and NOT ACTUAL MILEAGE will be retained on the vehicle record even once the vehicle becomes exempt from odometer disclosure.

A vehicle record with an odometer brand of MILEAGE EXCEEDS MECHANICAL LIMITS or NOT ACTUAL MILEAGE will retain the odometer brand once the vehicle becomes exempt from odometer disclosure. RTS will not allow entry of the word EXEMPT in the odometer reading field for a vehicle with one of these brands. If mileage is reported at time of transfer it should be entered; however, the previously applied brand will be retained.

The Odometer Reading field will only accept numbers when the Odometer Brand is MILEAGE EXCEEDS MECHANICAL LIMITS or NOT ACTUAL MILEAGE. If EXEMPT is typed in the Odometer Reading field, the word EXEMPT is cleared once you select another field.

3 Defects Fixed in RTS POS

The following defects have been fixed with this 9.5 release of RTS POS:

Table 8: Defects Fixed in RTS POS 9.5

18078	**Issue:** When processing a replacement transaction with more trans/same vehicle to do a renewal, the insurance and inspection cannot be verified. **Correction:** When the user processes a replacement transaction with more trans/same vehicle to do a renewal, it will verify the insurance and the inspection.
21011	**Issue:** When a plate's registration is being changed from Antique to regular, RTS is still charging for 5 years of registration, and inspection is not being checked. **Correction:** RTS now starts the registration period on the transaction date, so the assessed fee is correct. Also, the inspection is verified and charged appropriately.
19740	**Issue:** When an "Evidence Surr. by Salvage Yard" remark was applied to the vehicle record, a hard stop requiring an authorization code should have displayed when a Timed Permit was being requested. **Correction:** When a Timed Permit is being requested for a vehicle with an "Evidence Surr. By Salvage Yard" remark on the vehicle record, a hard stop requiring an authorization code will display.
19175	**Issue:** Counties are able to order Custom Vehicle / Street Rod license plates through the RTS Special Plates Application process and not link them to a vehicle. Because this is a qualifying license plate (like Antique), RTS should not let the county user order Custom Vehicle / Street Rod license plates without linking them to a vehicle. **Correction:** RTS now requires an order for Custom Vehicle / Street Rod plates to be linked to a vehicle.
19946	**Issue:** The RTS Security Reports show Hot Check instead of Insufficient Funds. **Correction:** The RTS Security Reports now show Insufficient Funds.